



22 Watts Street Wandering WA 6308
Telephone: (08) 6828 1800
reception@wandering.wa.gov.au

MINUTES

Shire of Wandering Special Council Meeting 14 January 2025

OUR VISION

Wandering is a community of responsible, resilient and adaptable residents thriving in our scenic, economically diverse environment.

These Minutes of the Special Council Meeting held 14 January 2025 are confirmed as a true and correct record of proceedings without amendment. Confirmed on 20 February 2025 by the Presiding Member, Cr I Turton.

.....
Cr Turton Presiding Member

DISCLAIMER

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The purpose of this council meeting is to discuss and, where possible, make resolutions about items appearing on the agenda. Whilst Council has the power to resolve such items and may in fact, appear to have done so at the meeting, no person should rely on or act on basis of such decision or on any advice or information provided by a member or officer, or on the content of any discussion occurring, during the course of the meeting.

In particular and without derogating in any way from the broad disclaimer above, in any discussion regarding any planning application or application for a licence, any statement or limitation of approval made by a member or officer of the Shire of Wandering during the course of any meeting is not intended to be and is not taken as notice of approval from the Shire of Wandering. The Shire of Wandering warns that anyone who has an application lodged with the Shire of Wandering must obtain and only should rely on WRITTEN CONFIRMATION of the outcome of the application, and any conditions attaching to the decision made by the Shire of Wandering in respect of the application.

Persons should be aware that the provisions of the Local Government Act 1995 (section 5.25 (e)) establish procedures for revocation or rescission of a Council decision.

The Shire of Wandering expressly disclaims liability for any loss or damage suffered by any person as a result of relying on or acting on the basis of any resolution of Council, or any advice or information provided by a member or officer, or the content of any discussion occurring, during the course of the Council meeting.

Alan Hart
Chief Executive Officer

SHIRE OF WANDERING

Minutes of the Special Meeting of Council held in the Council Chambers on Tuesday 14 January 2025.

Contents

1.	Declaration of Opening / Announcements of Visitors	3
2.	Attendance / Apologies / Approved Leave of Absence.....	3
3.	Announcements by the Presiding Member	3
4.	Response to Previous Public Questions Taken on Notice	3
5.	Public Question Time.....	3
6.	Petitions / Deputations / Presentations / Submissions	3
7.	Applications for Leave of Absence.....	3
8.	Disclosures of Interest	3
9.	Confirmation of Minutes of Previous Meetings	3
10.	Chief Executive Officer	4
	10.1 Development Application – 2582 North Bannister-Wandering Road, Wandering.....	4
	10.2 CEO Recruitment.....	10
11.	New Business or Urgent Business Introduced by Decision of the Meeting.....	16
	11.1 Elected Members	16
	11.2 Officers	16
12.	Matters Behind Closed Doors	16
13.	Closure of Meeting	16

1. Declaration of Opening / Announcements of Visitors

The Presiding member opened the meeting at 10.15am.

2. Attendance / Apologies / Approved Leave of Absence

Councillors

Cr Ian Turton (Shire President)
Cr Sheryl Little (Deputy Shire President)
Cr Lou Cowan
Cr Gillian Hansen
Cr Dennis Jennings
Cr Alan Price
Cr Max Watts

Staff

Alan Hart (Chief Executive Officer)

Apologies

Nil

Members of the Public

Nil

3. Announcements by the Presiding Member

Nil

4. Response to Previous Public Questions Taken on Notice

Nil

5. Public Question Time

Nil

6. Petitions / Deputations / Presentations / Submissions

Nil

7. Applications for Leave of Absence

Nil

8. Disclosures of Interest

Nil

9. Confirmation of Minutes of Previous Meetings

N/A

10. Chief Executive Officer

10.1 Development Application – 2582 North Bannister-Wandering Road, Wandering

File Reference:	A164
Location:	Shire of Wandering
Applicant:	Warren Kealley
Author:	Ben Laycock c/- Altus Planning (Shire’s Town Planning Consultant)
Authorising Officer	Alan Hart, Chief Executive Officer
Date:	7 January 2025
Disclosure of Interest:	Nil
Attachments:	Development Plans
Previous Reference:	Nil

Summary:

The Shire has received an application for planning approval for a rural home business (proposed use or proposal) at Lot 1 (2582) North Bannister-Wandering Road, Wandering (subject site or site).

Pursuant to clause 8.1 of the Town Planning Scheme No. 3 (TPS3 or Scheme), all development on land zoned and reserved under the scheme requires the prior approval of the local government. As the proposal is outside the authority delegated to staff, the application is to be determined by Council.

Having reviewed the relevant planning framework and provisions, the application is recommended for conditional approval.

Background:

The subject site exists as a small rural landholding that measures approximately 2,065 square metres. The existing development on site comprises of a single dwelling and a large outbuilding (Shed), which are accessed via a circular driveway with two (2) crossovers to North Bannister-Wandering Road. Existing mature vegetation is situated in between the crossovers and in the south-eastern corner of the property.

The site is located approximately 200m north of the Wandering townsite boundary. The immediate surrounding lands consist of much larger rural properties. The location of the subject property and its surrounds is contained in Figure 1, below.



Figure 1: Subject Site and Locality (Source: Landgate Map Viewer Plus 2025)

The Applicant (and Landowner) seeks approval to utilise a 7m x 4m (28m²) portion of the existing shed for the purposes of operating a business known as 'Wandering Firearms' which purchases and sells firearms to members of the public, along with other required items such as scopes and accessories. This application essentially seeks to relocate the Firearms Dealership that previously operated at 5 Michibin Street, Wandering by the Applicant's late father.

All visitors to the premises are to be by appointment only.

A copy of the proposed development plans is provided as an attachment.

Comment:

Town Planning Scheme No. 3

Zoning and Permissibility

The subject site is zoned 'Rural' pursuant to TPS3. The objectives for the Rural zone are set out in clause 4.2(5) of the Scheme as follows:

- a) *to ensure the continuation of broad-hectare agriculture in the district encouraging where appropriate the retention and expansion of agricultural activities.*
- b) *to provide for diversification and intensive agricultural uses in suitable areas.*
- c) *to consider non-rural uses where they can be shown to be of benefit to the district and not detrimental to the natural resources or the environment.*
- d) *to allow for facilities for tourists and travellers, and for recreation uses.*
- e) *to have regard to use of adjoining land at the interface of the Rural zone with other zones to avoid adverse effects on local amenities.*

Given the small size of the property and the existing development on site which restricts the ability to carry out agricultural activities on the land, the proposal is considered to align with subclause c). Furthermore, it is considered that a firearms dealership can be of benefit to the rural community of Wandering and surrounds, particularly given the distance to larger towns such as Perth and Narrogin.

In terms of land use, the proposal is considered to fall under the land use of 'Rural Home Business' which is defined in TPS3 as follows:

means a dwelling or land around a dwelling used by an occupier of the dwelling to carry out a business, service or occupation if the carrying out of the business, service or occupation –

- (a) does not involve employing more than 2 people who are not members of the occupier's household; and*
- (b) will not cause injury to or adversely affect the amenity of the neighbourhood; and*
- (c) does not occupy an area greater than 200m²; and*
- (d) does not involve the retail sale, display or hire of any goods unless the sale, display or hire is done only by means of the Internet; and*
- (e) does not result in traffic difficulties as a result of the inadequacy of parking or an increase in traffic volumes in the neighbourhood; and*
- (f) does not involve the presence, use or calling of more than 3 vehicles at any one time or of a vehicle of more than 30 tonnes gross weight.*

Pursuant to Table 1 – Zoning Table of TPS3, 'Rural Home Business' is a 'D' discretionary use in the Rural zone, meaning that the use is not permitted unless the local government has exercised its discretion by granting development approval.

Car Parking

Clause 5.8 of TPS3 outlines the general development requirements for parking within the local government. It is required that a person shall not develop or use any land or erect use of adapt any building unless parking spaces as specified by the local government are provided. As the proposal for the subject site is to be operated by the Landowner (and occupier of the existing residence), as well as the fact that visitations are via appointment only, it is considered that no additional parking is required to accommodate the proposal.

Site & Development Requirements

Clause 5.17 of the Scheme prescribes the general development requirements for the Rural zone. As the proposal seeks to utilise the existing buildings on-site, many of the requirements are not applicable (e.g. setbacks, evidence of water supply, soil conditions, effluent disposal).

Clause 5.17.3a) requires the local government to have due regard to any sensitive or incompatible uses which may require buffer separation from the proposed use. In this regard, the proposal is utilising an existing Outbuilding in the Rural zone and there are no known buffer requirements for a firearms dealer. The proposal is therefore considered appropriate in this regard.

Planning and Development (Local Planning Schemes) Regulations 2015

Deemed Provisions – Clause 67 Matters to be considered by the Local Government.

Deemed Provisions – CI 67 Matters to be Considered by Local Government	
Provision	Comment
(a) the aims and provisions of the Scheme and any other relevant town planning scheme operating within the Scheme Area;	<p>The proposal is consistent with the objectives of the 'Rural' zone of TPS3.</p> <p>The proposal has been assessed as compliant with all applicable Scheme requirements.</p>
(b) any local planning policy for the Scheme area;	There are no applicable local planning policies for the proposal on the subject site.
(c) the compatibility of the development with its setting;	<p>As mentioned, the proposal seeks to utilise a small portion of the existing Outbuilding (Shed) and will be operated by the owner/occupier of the land, with visitations via appointment only. It will not have any emissions (e.g. light pollution, noise, outdoor, vibration).</p> <p>On this basis, it is considered that the application will be indistinguishable from the current use of the site and therefore will be compatible with its setting.</p>
(d) the amenity of the locality;	<p>For similar reasons to the above, the proposal is not considered to impact on the surrounding amenity of the locality. It is unlikely for any environmental impact or for the proposal to alter the character of the locality.</p> <p>In terms of social impacts, the Applicant is required (under separate legislation) to have a</p>

Deemed Provisions – CI 67 Matters to be Considered by Local Government	
	valid Firearms Licence as a mechanism to ensure responsible and safe handling, dealing, repairing and storage of firearms and ammunition. In addition, the Applicant has advised that the premises are equipped with video surveillance, alarm systems and a secure room for safety and security.
(e) the likely effect of the proposal on the natural environment or water resources and any means that are proposed to protect or to mitigate impacts on the natural environment;	The proposal is not within any natural environment or water resource protection area.
(f) whether adequate provision has been made for the landscaping of the land to which the application relates and whether any trees or other vegetation on the land should be preserved;	No vegetation is proposed to be removed for this application. Additional landscaping is not considered to be necessary.
(g) whether the land to which that application relates is unsuitable for the proposal by reason of it being, or likely to be, subject to flooding, tidal inundation, subsidence, landslip, bush fire or any other risk;	No bushfire concerns are raised as the proposal is located outside of the designated bushfire prone area.
(h) the adequacy of – (i) the proposed means of access to and egress from the site; and (ii) arrangements for the loading, unloading, manoeuvring and parking of vehicles	No change is proposed and the existing arrangements are considered adequate in relation to the nature and scale of proposed operations.
(i) the amount of traffic likely to be generated by the development, particularly in relation to the capacity of the road system in the locality and the probable effect on traffic flow and safety;	It is not proposed that significant levels of traffic that exceed those already generated by the subject site will result from the proposed use, noting also that the land use definition limits visitations to no more than three (3) at any one time.
(j) the history of the site where the development is to be located;	The site currently exists as a Single House with an Outbuilding (Shed). The proposal is for an incidental addition to the current use of the land.
(k) any submissions received on the application;	As per the Consultation section below, advertising was undertaken with the immediate surrounding landowners. No objections were received.

Consultation:

A 'D' (or discretionary) use does not automatically trigger the requirement for consultation in the same way as an 'A' use. Due to the nature of the operations, Shire officers elected to advertise the application to the immediately adjoining (and opposite) properties in accordance with clause 64(c) of the Deemed Provisions for a minimum of 14 days, not including the excluded holiday period of 25 December to 1 January, from 24 December 2024 to 13 January 2025.

No submissions were received during this period and therefore it is taken that none of the adjoining property owners/occupiers object to the proposal.

Referral:

Given the nature of the development, the development did not require any internal or external referrals.

Conclusion:

The proposal is supported for the reasons discussed in the report and is therefore recommended for approval subject to appropriate conditions, as listed in the staff recommendation.

Statutory Environment:

- *Planning and Development Act 2005*
- *Planning and Development (Local Planning Schemes) Regulations 2015*
- *Shire of Wandering Town Planning Scheme No. 3*

Policy Implications:

Nil

Financial Implications:

Costs may be incurred by the Shire if the landowner requests a review of the determination from the State Administrative Tribunal (SAT).

Strategic Implications:

The recommendations of this report are consistent with the Shire’s Strategic Community Plan 2018 - 2028.

Improve the Economic Growth of our Community

Our Goals	Our Strategies
Facilitate increased business opportunities	Ensure our planning framework and environment supports nimble decision making and gives confidence to developers

Sustainability Implications:

- Environmental: There are no known significant environmental considerations.
- Economic: There are no known significant economic considerations.
- Social: There are no known significant social considerations.

Voting Requirements:

Simple Majority

Officer Recommendation and Council Decision:

010125S Moved: Cr G Hansen Seconded: Cr R Cowan

That Council approves the application for development approval, submitted by Warren Kealley, to operate a Rural Home Business at Lot 1 (No. 2582) North Bannister-Wandering Road, Wandering, subject to the following conditions:

Conditions:

1. The development hereby approved shall occur in accordance with the plans and specifications submitted with the application and these shall not be altered or modified without the prior written approval of the Council.
2. The use hereby permitted shall comply with the definition of ‘Rural Home Business’ as contained in Town Planning Scheme No. 3.
3. All visitors to the Rural Home Business are to be via appointment only.

Advice Notes:

1. **The definition of 'Rural Home Business' as contained in Town Planning Scheme No. 3 is as follows:**

Means a dwelling or land around a dwelling used by an occupier of the dwelling to carry out a business, service or occupation if the carrying out of the business, service or occupation –

- (a) does not involve employing more than 2 people who are not members of the occupier's household; and*
- (b) will not cause injury to or adversely affect the amenity of the neighbourhood; and*
- (c) does not occupy an area greater than 200m²; and*
- (d) does not involve the retail sale, display or hire of any goods unless the sale, display or hire is done only by means of the Internet; and*
- (e) does not result in traffic difficulties as a result of the inadequacy of parking or an increase in traffic volumes in the neighbourhood; and*
- (f) does not involve the presence, use or calling of more than 3 vehicles at any one time or of a vehicle of more than 30 tonnes gross weight.*

2. **The applicant is advised that this approval does not relate to any signage, with a separate application to be lodged and approved by the Shire (if required).**

Carried 7/0

For: Cr Turton, Cr Little, Cr Cowan, Cr Jennings, Cr Hansen, Cr Price, Cr Watts
Against: Nil

10.2 CEO Recruitment

File Reference:	11.111.11101
Location:	N/A
Applicant:	N/A
Author:	Alan Hart-Chief Executive Officer
Authorising Officer	Alan Hart-Chief Executive Officer
Date:	7 January 2025
Disclosure of Interest:	Nil
Attachments:	1. Current Position Description-CEO 2. Draft Position Description-CEO 3. Draft Selection Panel Terms of Reference 4. Draft CEO Recruitment Confidentiality Declaration 5. WALGA CEO Recruitment Guide 6. Policy 17-Model Standards for CEO
Confidential Attachments:	7. Quotation Summary & Quotations for Recruitment Services (3)
Previous Reference:	Nil

Summary:

The purpose of this report is for Council to consider the quotations received to recruit a Chief Executive Officer for the Shire of Wandering, setup and adopt the terms of reference for the recruitment panel and adopt the position description for the Chief Executive Officer.

Background:

The Chief Executive Officer resigned from Council on the 23rd December 2024 and Council now need to put in place a process to recruit a new Chief Executive Officer.

Comment:

A local government must select a CEO in accordance with the principles of merit, equity and transparency. A local government must not exercise nepotism, bias or patronage in exercising its powers. Additionally, a local government must not unlawfully discriminate against applicants. Section 5.40 of the *Local Government Act 1995* (the Act) lists several general principles of employment that apply to local governments.

Article I. Recruitment and selection standard

The minimum standard for recruitment and selection will be met if:

S1.1 The council has identified and agreed to the qualifications and selection criteria necessary to effectively undertake the role and duties of the CEO within that particular local government context.

S1.2 The council has approved, by absolute majority, the Position Description (PD) which clearly outlines the qualifications, selection criteria and responsibilities of the position. The PD is made available to all applicants.

S1.3 The local government has established a selection panel to conduct the recruitment and selection process. The panel must include at least one independent person who is not a current elected member, human resources consultant, or staff member of the local government.

S1.4 The local government attracts applicants through a transparent, open and competitive process (this is not necessary for vacancies of less than one year). The local government must advertise a vacancy for the position of CEO in the manner prescribed.

S1.5 The local government has assessed the knowledge, experience, qualifications and skills of all applicants against the selection criteria.

S1.6 The local government has verified the recommended applicant's work history, qualifications, referees and claims made in their job application.

S1.7 The appointment is merit-based, with the successful applicant assessed as clearly demonstrating how their knowledge, skills and experience meet the selection criteria.

S1.8 The appointment is made impartially and free from nepotism, bias or unlawful discrimination.

S1.9 The council has endorsed by absolute majority the final appointment.

S1.10 The council has approved the employment contract by absolute majority.

S1.11 The local government re-advertises the CEO position and undertakes a recruitment and selection process after each instance where a person has occupied the position for ten (10) consecutive years.

Further information about the process can be found in the WALGA CEO recruitment guide attached to this agenda item.

Recruitment Process

Council must decide whether to manage the recruitment process internally or seek the assistance of a suitable recruitment agency. There are many suitably qualified consultants able to assist in the recruitment process and the CEO has obtained three quotations (attached) from companies that have significant experience in recruiting executive staff. It is the officer's recommendation that a recruitment agency be engaged to assist Council in the recruitment of the new CEO.

Position Description

The current position description is also attached for Council's review. A new draft position description is attached. The draft position description is more detailed, providing clarity on the role of the CEO and addresses all the statutory requirements under workplace legislation. It also aligns to the Shire's standard format for position descriptions.

Selection Panel

Under the Model Standards, the Selection Panel is established to play a crucial role in the recruitment and selection process. The Selection Panel has responsibility for assessment of each applicant against Council's endorsed selection criteria, verification of applicant qualifications and claims, and recommending one or more suitable applicants. In doing so, it is required to act in an impartial and transparent manner and in accordance with the principles of employment prescribed under section 5.40 of the *Local Government Act 1995*.

Although not required to do so, establishing the Selection Panel as a Committee of Council in accordance with s.5.8 of the Act, brings into application the established procedures and requirements for decision making, confidentiality, Council Member and Committee Member Code of Conduct, and declaration and management of conflicts of interests. This ensures that the Selection Panel will function in an impartial and transparent manner.

It is recommended that a terms of reference be adopted by Council to guide the recruitment panel in its process and the extent of the reporting responsibilities to Council. A draft terms of reference is attached for Council's consideration.

Consultation:

Shire President

Deputy Shire President

Statutory Environment:

The process of appointing a CEO is conducted in accordance with the *Local Government Act 1995* and the *Local Government (Administration) Regulations 1996* and *Local Government (Administration) Amendment Regulations 2021 (CEO Standards)*.

Under section 5.36 of the *Local Government Act 1995*, states:

5.36. *Local government employees*

- (1) *A local government is to employ —*
 - (a) *a person to be the CEO of the local government; and*
 - (b) *such other persons as the council believes are necessary to enable the functions of the local government and the functions of the council to be performed.*
- (2) *A person is not to be employed in the position of CEO unless the council —*
 - (a) *believes that the person is suitably qualified for the position; and*
 - (b) *is satisfied* with the provisions of the proposed employment contract.*

** Absolute majority required.*

- (3) *A person is not to be employed by a local government in any other position unless the*
CEO —
 - (a) *believes that the person is suitably qualified for the position; and*
 - (b) *is satisfied with the proposed arrangements relating to the person's employment.*
- (4) *Unless subsection (5A) applies, if the position of CEO of a local government becomes vacant, it is to be advertised by the local government in the manner prescribed, and the advertisement is to contain such information with respect to the position as is prescribed.*
- (5A) *Subsection (4) does not require a position to be advertised if it is proposed that the position be filled by a person in a prescribed class.*
- (5) *For the avoidance of doubt, subsection (4) does not impose a requirement to advertise a position before the renewal of a contract referred to in section 5.39.*

5.40. *Principles affecting employment by local governments*

The following principles apply to a local government in respect of its employees —

- (a) *employees are to be selected and promoted in accordance with the principles of merit and equity; and*
 - (b) *no power with regard to matters affecting employees is to be exercised on the basis of nepotism or patronage; and*
 - (c) *employees are to be treated fairly and consistently; and*
 - (d) *there is to be no unlawful discrimination against employees or persons seeking employment by a local government on a ground referred to in the *Equal Opportunity Act 1984* or on any other ground; and*
 - (e) *employees are to be provided with safe and healthy working conditions in accordance with the *Work Health and Safety Act 2020*; and*
 - (f) *such other principles, not inconsistent with this Division, as may be prescribed.*
- [Section 5.40 amended: No. 36 of 2020 s. 364.]*

*Part 4 of the *Local Government (Administration) Regulations 1996* provides that: Part 4 — Local government employees*

[Heading inserted: Gazette 26 Aug 2011 p. 3482.]

18A. *Vacancy in position of CEO or senior employee to be advertised (Act s. 5.36(4) and 5.37(3))*

(1) *If a position of CEO, or of a senior employee, of a local government becomes vacant, the local government must give Statewide public notice of the position unless it is proposed that the position be filled by —*

- (a) *a person who is, and will continue to be, employed by another local government and who will fill the position on a contract or contracts for a total period not exceeding 5 years; or*
- (b) *a person who will be acting in the position for a term not exceeding one year.*

(2) *The Statewide public notice must contain —*

- (a) *the details of the remuneration and benefits offered; and*
- (b) *details of the place where applications for the position are to be submitted; and*
- (c) *the date and time for the closing of applications for the position; and*
- (d) *the duration of the proposed contract; and*
- (da) *a website address where the job description form for the position can be accessed; and*
- (e) *contact details for a person who can provide further information about the position; and*
- (f) *any other information that the local government considers is relevant.*

For the purposes of section 5.39 (3) (c), a contract governing the employment of a person who is a CEO, or a senior employee, of a local government is to provide for a maximum amount of money (or a method of calculating such an amount) to which the person is to be entitled if the contract is terminated before the expiry date, which amount is not to exceed whichever is the lesser of -

- (a) The value of one year’s remuneration under the contract; or
- (b) The value of the remuneration that the person would have been entitled to had the contract not been terminated.

Policy Implications:

Council Policy 17 – Model Standard for Chief Executive Officer Recruitment, Performance and Termination

Financial Implications:

The costs are factored into the budget with the current salaries and wages. Any variation can be considered through the Budget amendment in January/February Budget Review process.

Strategic Implications:

Provide Strong Leadership

Our Goals	Our Strategies
We plan for the future and are strategically focused	Ensure accountable, ethical and best practice governance Develop and maintain our Strategic Plan, Corporate Business Plan, Asset Management Plan, Workforce Plan and Long Term Financial Plan Service Level Plans detail operational roles, responsibilities and resources Engage with local, regional, state and federal stakeholders to grow mutually beneficial relationships

Sustainability Implications:

- **Environmental:** Nil
- **Economic:** Nil
- **Social:** Nil

Risk Implications:

If the Council fails to exercise due diligence in the recruitment of the appointment of a CEO, fails to establish effective uncertainty, inconsistency and lack of leadership. It is assessed that the risk is "High"

Voting Requirements:

Absolute Majority

Officer Recommendation:

That Council:

1. Appoints _____ to undertake the Recruitment process for the position of Chief Executive Officer for the Shire of Wandering;
2. Establishes a Recruitment Panel for Council to undertake the recruitment and selection process for the Chief Executive Officer, the following elected members appointed-Councillors _____;
3. Appoints _____ to be the independent member of the recruitment panel in accordance with clause 8 of Council Policy 17-Model standards for CEO Recruitment, Performance and Termination;
4. Adopts the CEO Recruitment and Selection Panel Terms of Reference;
5. Adopts the CEO Selection and Recruitment Process Declaration of Confidentiality and Interest Form.
6. Adopts the Draft position description dated January 2025.

Council Decision:

020125S Moved: Cr R Cowan Seconded: Cr D Jennings

That Council:

1. Appoints McArthur Recruitment to undertake the Recruitment process for the position of Chief Executive Officer for the Shire of Wandering;

Carried 7/0

For: Cr Turton, Cr Little, Cr Cowan, Cr Jennings, Cr Hansen, Cr Price, Cr Watts

Against: Nil

030125S Moved: Cr R Cowan Seconded: Cr A Price

2. Establishes a Recruitment Panel for Council to undertake the recruitment and selection process for the Chief Executive Officer, the following elected members appointed-Councillors – Cr Turton, Cr Little, Cr Watts, Cr Cowan, Cr Jennings, Cr Price; Cr Hansen

Carried 7/0

For: Cr Turton, Cr Little, Cr Cowan, Cr Jennings, Cr Hansen, Cr Price, Cr Watts

Against: Nil

3. Appoints _____ to be the independent member of the recruitment panel in accordance with clause 8 of Council Policy 17-Model standards for CEO Recruitment, Performance and Termination;

020125S **Moved:** **Cr D Jennings** **Seconded: Nil** Choose an item.

4. Adopts the CEO Selection and Recruitment Process Declaration of Confidentiality and Interest Form.

Motion lapsed for want of a seconder

040125S **Moved:** **Cr S Little** **Seconded: Cr G Hansen**

5. Adopts the CEO Recruitment and Selection Panel Terms of Reference;
6. Adopts the Draft position description dated January 2025.

Carried 7/0

For: Cr Turton, Cr Little, Cr Cowan, Cr Jennings, Cr Hansen, Cr Price, Cr Watts

Against: Nil

NEW MOTION

050125S **Moved:** **Cr G Hansen** **Seconded: Cr S Little**

That Council accepts the CEO's resignation with an agreed termination and final remuneration date of 24 January 2025.

Carried 7/0

For: Cr Turton, Cr Little, Cr Cowan, Cr Jennings, Cr Hansen, Cr Price, Cr Watts

Against: Nil

060125S **Moved:** **Cr S Little** **Seconded: Cr A Price**

That Council appoints Ian Fitzgerald to fill the role of Acting CEO commencing on 23 January 2025 for a period of up to 12 months.

Carried 7/0

For: Cr Turton, Cr Little, Cr Cowan, Cr Jennings, Cr Hansen, Cr Price, Cr Watts

Against: Nil

070125S **Moved:** **Cr G Hansen** **Seconded: Cr S Little**

- **That Council is satisfied that Ian Fitzgerald has the knowledge, experience, qualifications and skills to undertake the role of Acting CEO.**
- **That remuneration package applicable is to be negotiated between [redacted] and the Shire President..... and to be within band salaries and allowances determination and reported to Council.**

Carried 7/0

For: Cr Turton, Cr Little, Cr Cowan, Cr Jennings, Cr Hansen, Cr Price, Cr Watts

Against: Nil

11. New Business or Urgent Business Introduced by Decision of the Meeting

New business of an urgent nature introduced by decision of the meeting. Best practice provides that Council should only consider items that have been included on the Agenda (to allow ample time for Councillors to research prior to the meeting) and which have an Officer Report (to provide the background to the issue and a recommended decision).

11.1 Elected Members

11.2 Officers

12. Matters Behind Closed Doors

13. Closure of Meeting

The Presiding Member declared the meeting closed at 11.45am.