

SHIRE OF WANDERING

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MINUTES

Wandering Community Centre Committee Meeting 8 May 2024

OUR VISION

Wandering is a community of responsible, resilient and adaptable residents thriving in our scenic, economically diverse environment.

These Minutes of the Wandering Community Centre Committee Meeting held on 8 May 2024 are confirmed as a true and correct record of proceedings without amendment.

Brendan Whitely, Chairperson

20/6/24

Date

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The purpose of this council meeting is to discuss and, where possible, make resolutions about items appearing on the agenda. Whilst Council has the power to resolve such items and may in fact, appear to have done so at the meeting, no person should rely on or act on basis of such decision or on any advice or information provided by a member or officer, or on the content of any discussion occurring, during the course of the meeting.

In particular and without derogating in any way from the broad disclaimer above, in any discussion regarding any planning application or application for a licence, any statement or limitation of approval made by a member or officer of the Shire of Wandering during the course of any meeting is not intended to be and is not taken as notice of approval from the Shire of Wandering. The Shire of Wandering warns that anyone who has an application lodged with the Shire of Wandering must obtain and only should rely on WRITTEN CONFIRMATION of the outcome of the application, and any conditions attaching to the decision made by the Shire of Wandering in respect of the application.

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Alan Hart
Chief Executive Officer

SHIRE OF WANDERING

Minutes of the Wandering Community Centre Committee Meeting held in the Council Chambers on Wednesday 8 May 2024 – commencing at 7pm.

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1. Declaration of Opening / Announcements of Visitors

The Chairman declared the meeting open at 7.02pm.

2. Attendance / Apologies / Approved Leave of Absence

Councillors

Cr Max Watts, Cr Sheryl Little

Community Members

Brendan Whitely, Darralyn Ebsary (from 7.05pm), Lee Muller

Shire of Wandering Staff

Alan Hart – Chief Executive Officer

Karl Mickle – Operations Manager

Project Manager

Lou Cowan

Visitor

Cr Ian Turton

Apologies

Cr Gillian Hansen

3. Confirmation of Minutes of Previous Meetings Held

3.1 Committee Meeting Minutes – 17 April 2024

Statutory Environment:

Section 5.22 of the *Local Government Act* provides that minutes of all meeting to be kept and submitted to the next ordinary meeting of the Council or the committee, as the case requires, for confirmation.

Voting Requirements:

Simple Majority

010524 Moved: Max Watts Seconded: Cr Sheryl Little

Recommendation and Committee Decision:

That the Minutes of the Wandering Community Centre Upgrade Committee Meeting held on 17 April 2024 be confirmed as true and correct.

Carried 5/0

For: D Ebsary, L Muller, B Whitely, Cr S Little, Cr M Watts

Against: Nil

4. General Business

4.1 Project Manager Update Report

File Reference:	11.111.11101
Location:	Down Street, Wandering
Applicant:	N/A
Author:	Lou Cowan, Project Manager
Authorising Officer	Alan Hart, Chief Executive Officer
Date:	6 May 2024
Disclosure of Interest:	Nil
Attachments:	Project Manager Update Report
Previous Reference:	N/A

Summary:

For the Committee to receive the Project Manager’s report.

Background:

The Wandering Community Centre is the hub for the Wandering community and has been identified as a building that needs to be upgraded to ensure that community expectations of a modern facility are addressed and the building is fit for purpose going into the future

Comment:

The Project Manager will present the report to the Committee at the meeting.

Consultation:

Not applicable

Statutory Environment:

Not applicable

Policy Implications:

Not applicable

Financial Implications:

Nil.

Strategic Implications:

PROVIDE STRONG LEADERSHIP

Our Goals	Our Strategies
A well informed Community	Foster Opportunities for connectivity between Council and the Community
We plan for the future and are strategically focused	Ensure accountable, ethical and best practice governance

Sustainability Implications:

- Environmental: There are no known significant environmental considerations.
- Economic: There are no known significant economic considerations.
- Social: There are no known significant social considerations

Risk Implications:

Nil

Voting Requirements:

Simple Majority

020524 Moved: Cr Sheryl Little Seconded: Lee Muller

Recommendation and Committee Decision:

That the Committee accepts the Project Manager's report.

Carried 5/0

For: D Ebsary, L Muller, B Whitely, Cr S Little, Cr M Watts

Against: Nil

Karl Mickle left the meeting at 7.20pm and returned at 7.35pm.

REPORT to UPGRADE COMMITTEE
6 May 2024

Since the last Project Manager report, the following items have taken place and are presented to the Community Centre Upgrade Committee at the next meeting on 8 May 2024:

Building Design:

Kim Harris has submitted the final design drawings, including the structural drawings requiring engineering certification.

Drawings have been emailed to all Upgrade Committee members for their perusal and comment at Wednesday's meeting.

Purchase of Stainless Steel Benches and Kitchen Appliances:

Sheryl has been working on finalising the requirement for the pass-through dishwasher, including the inlet rinse bench and the outlet bench.

The kitchen floor plan has been adjusted to provide for a 1200mm wide inlet bench to the dishwasher, and a 600mm wide outlet bench. This has required a reduction in the twin trough kitchen sink by 300mm to 1800 mm wide, and a shift of the last of the kitchen furniture towards the store door by 300mm. There is now no more room for change.

Electrical Capacity:

Alswitchboard ccan, Karl, Max and myself met with Des (retired sparky) to discuss the switchboard capacity and look at options for power provision for future requirements. A sub-main switchboard will probably be installed in the store room to provide for the power distribution to the kitchen, store room and future outside amenities building.

Roof Drainage:

It appears that the recently installed underground drainage from the roof downpipes is not performing as it should. The new roof gutters and downpipes themselves appear to be working as per design, but the water is severely restricted where the new downpipes are connected to the stormwater supply to the tanks near the CRC.

It appears that the pipes were installed as 90mm stormwater pipes, instead of the recommended 150mm pipe size with a 'surcharge' point down at the oval level. This work was undertaken by the Shire and will need to be corrected.

Regards – Lou Cowan

Project Manager
Wandering Community Centre Upgrade Project.

4.2 Community Centre Kitchen Upgrade Final Drawings	
File Reference:	11.111.11101
Location:	Down Street, Wandering
Applicant:	N/A
Author:	Alan Hart, Chief Executive Officer
Authorising Officer	Alan Hart, Chief Executive Officer
Date:	6 May 2024
Disclosure of Interest:	Nil
Attachments:	Kitchen Final Drawings-Dated 03/05/24
Previous Reference:	N/A

Summary:

For the Committee to accept the attached final drawings.

Background:

The Wandering Community Centre is the hub for the Wandering community and has been identified as a building that needs to be upgraded to ensure that community expectations of a modern facility are addressed and the building is fit for purpose going into the future

Comment:

The drawings attached to this report represent the final design required to accommodate the new Kitchen and Bar Area.

Consultation:

Statutory Environment:

Not applicable

Policy Implications:

Not applicable

Financial Implications:

Nil.

Strategic Implications:

PROVIDE STRONG LEADERSHIP

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A well informed Community	Foster Opportunities for connectivity between Council and the Community
We plan for the future and are strategically focused	Ensure accountable, ethical and best practice governance

Sustainability Implications:

- Environmental: There are no known significant environmental considerations.
- Economic: There are no known significant economic considerations.
- Social: There are no known significant social considerations

Risk Implications:

Nil

Voting Requirements:

Simple Majority

030524 Moved: Cr Max Watts Seconded: Cr Sheryl Little

Recommendation and Committee Decision:

That the Committee endorse the final design of the Kitchen and Bar Area as detailed by Harris Design.

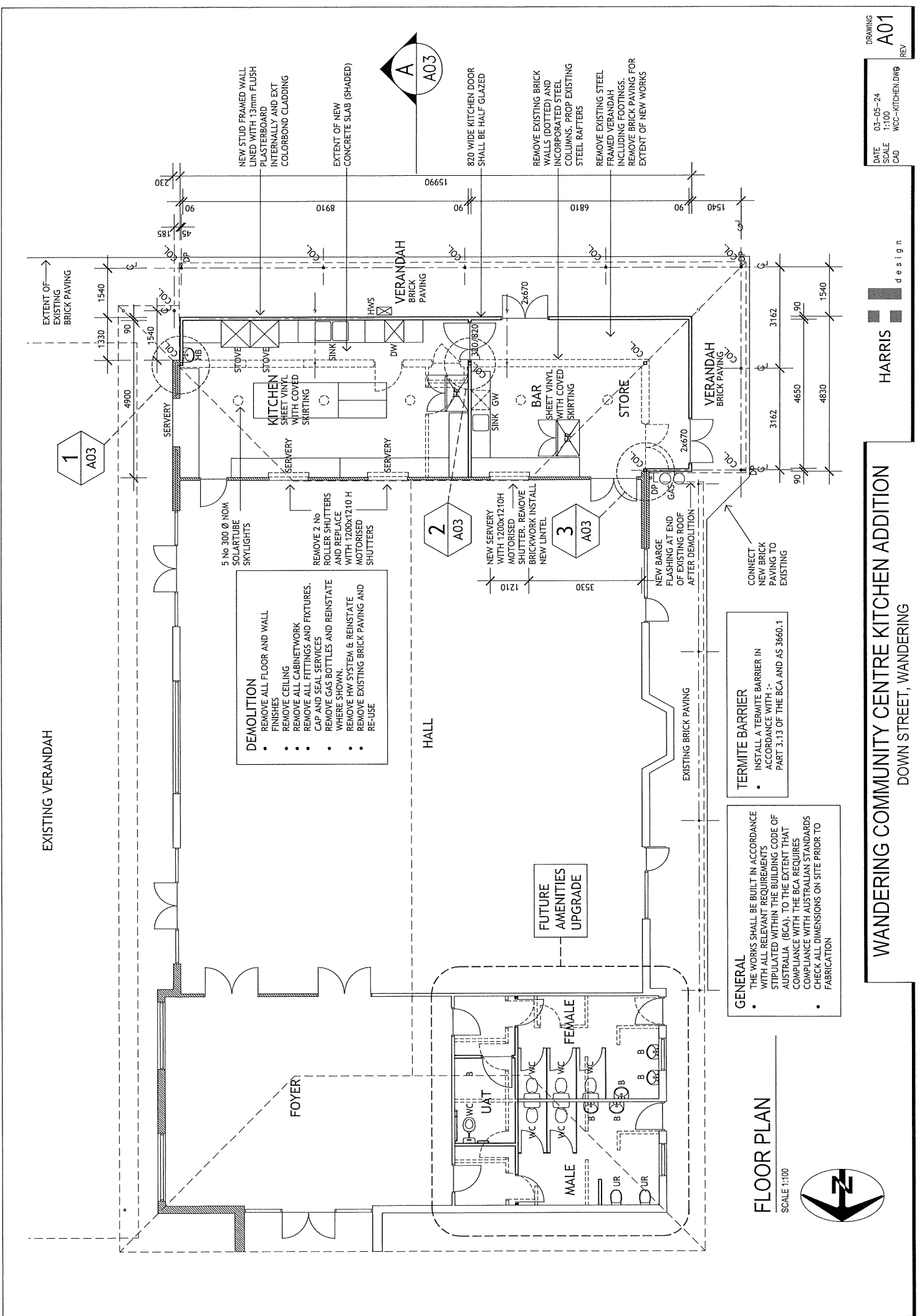
Carried 5/0

For: D Ebsary, L Muller, B Whitely, Cr S Little, Cr M Watts
Against: Nil

5. Closure of Meeting

The meeting was declared closed at 8.19pm.

WANDERING COMMUNITY CENTRE KITCHEN ADDITION
 DOWN STREET, WANDERING



DEMOLITION

- REMOVE ALL FLOOR AND WALL FINISHES
- REMOVE ALL CEILING
- REMOVE ALL CABINETWORK
- REMOVE ALL FITTINGS AND FIXTURES. CAP AND SEAL SERVICES
- REMOVE GAS BOTTLES AND REINSTATE WHERE SHOWN.
- REMOVE HW SYSTEM & REINSTATE
- REMOVE EXISTING BRICK PAVING AND RE-USE

FUTURE AMENITIES UPGRADE

TERMITE BARRIER

- INSTALL A TERMITE BARRIER IN ACCORDANCE WITH PART 3.1.3 OF THE BCA AND AS 3660.1

GENERAL

- THE WORKS SHALL BE BUILT IN ACCORDANCE WITH ALL RELEVANT REQUIREMENTS STIPULATED WITHIN THE BUILDING CODE OF AUSTRALIA (BCA). TO THE EXTENT THAT COMPLIANCE WITH THE BCA REQUIRES COMPLIANCE WITH AUSTRALIAN STANDARDS CHECK ALL DIMENSIONS ON SITE PRIOR TO FABRICATION

FLOOR PLAN
 SCALE 1:100



EXISTING VERANDAH

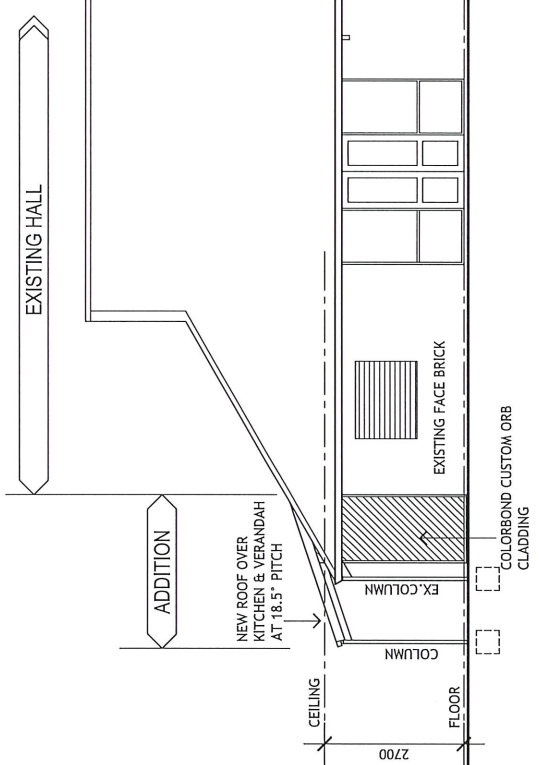
EXTENT OF EXISTING BRICK PAVING

1 A03

2 A03

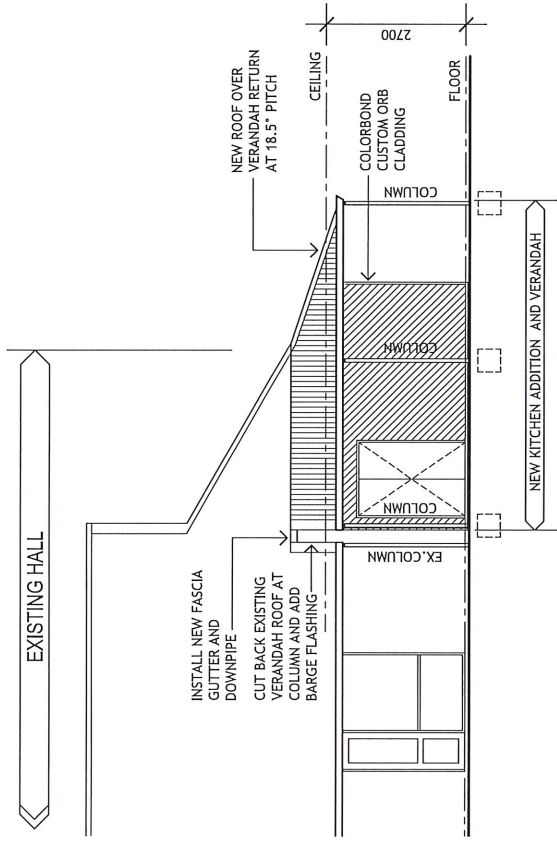
3 A03





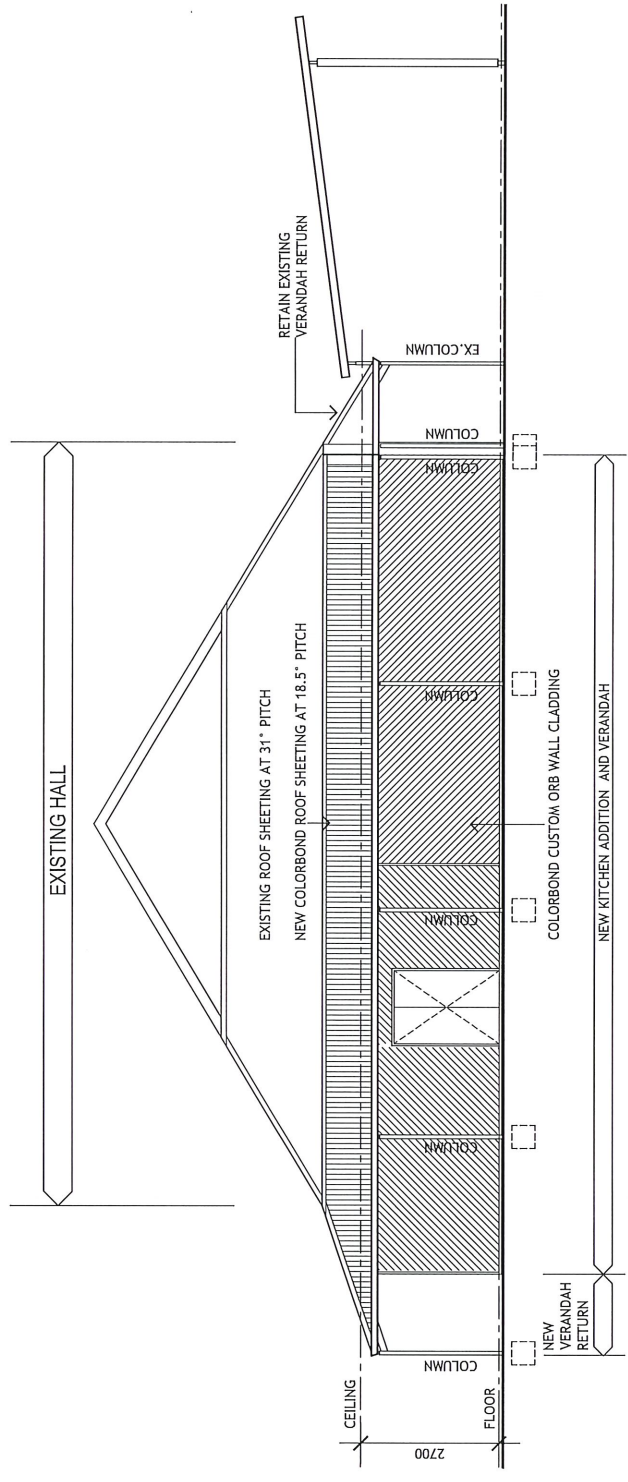
EAST ELEVATION

SCALE 1:100



WEST ELEVATION

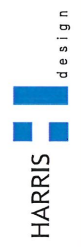
SCALE 1:100



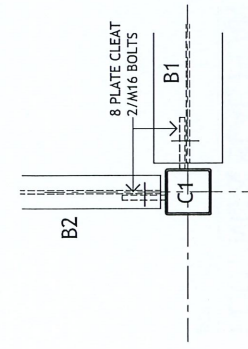
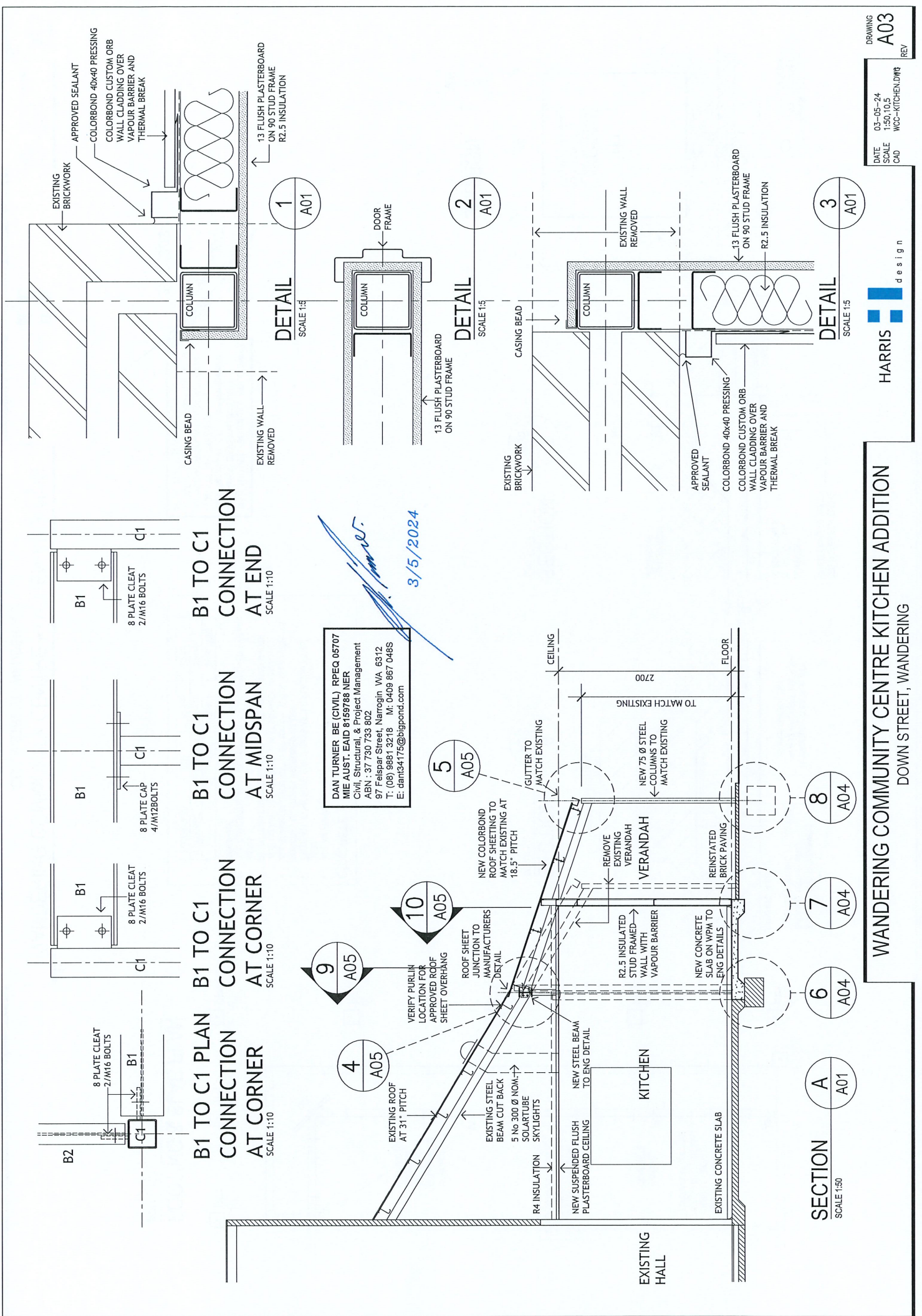
SOUTH ELEVATION

SCALE 1:100

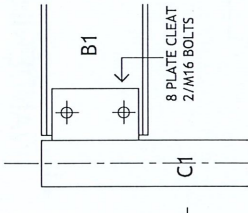
WANDERING COMMUNITY CENTRE KITCHEN ADDITION
DOWN STREET, WANDERING



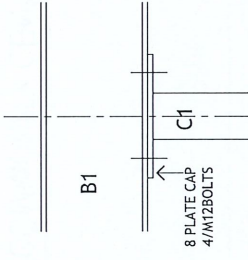
DRAWING **A02**
DATE 03-05-24
SCALE 1:100
CAD WCC-KITCHEN.DWG
REV



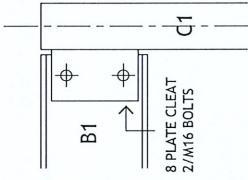
B1 TO C1 PLAN CONNECTION AT CORNER
SCALE 1:10



B1 TO C1 CONNECTION AT CORNER
SCALE 1:10



B1 TO C1 CONNECTION AT MIDSPAN
SCALE 1:10



B1 TO C1 CONNECTION AT END
SCALE 1:10

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Amel
3/5/2024

SECTION A
SCALE 1:50

6
A04

7
A04

8
A04

5
A05

10
A05

9
A05

4
A05

DETAIL 3
SCALE 1:5

3
A01

DETAIL 2
SCALE 1:5

2
A01

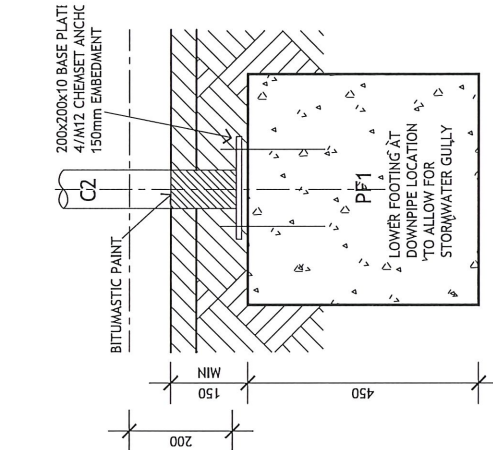
DETAIL 1
SCALE 1:5

1
A01

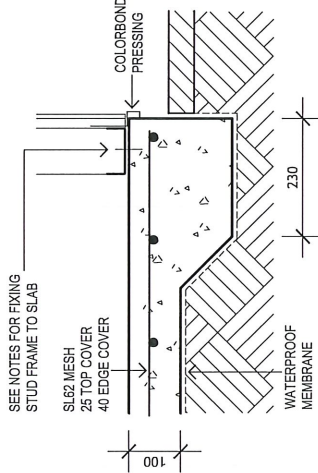
WANDERING COMMUNITY CENTRE KITCHEN ADDITION
DOWN STREET, WANDERING

HARRIS design

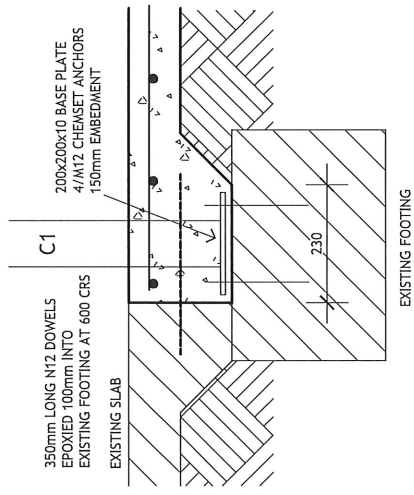
DRAWING **A03**
REV
DATE 03-05-24
SCALE 1:50, 1:5
C/D WCC-KITCHEN.DWG



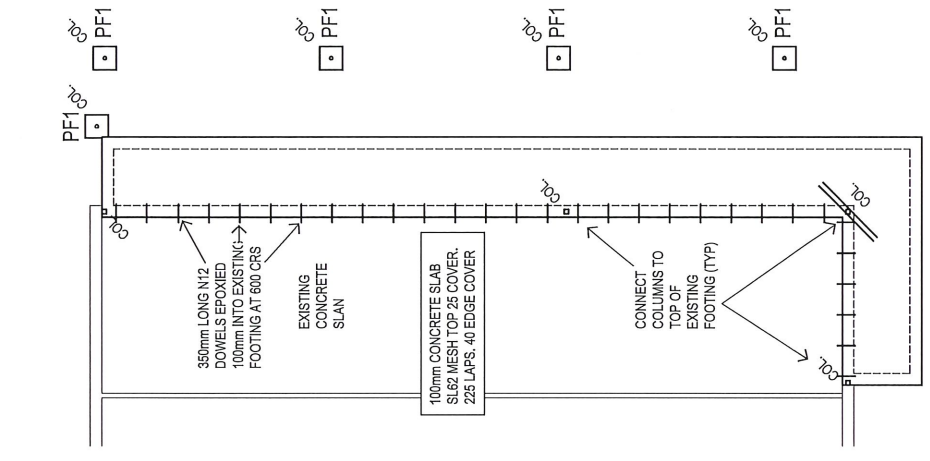
SECTION 6
SCALE 1:10
A03



SECTION 7
SCALE 1:10
A03



SECTION 8
SCALE 1:10
A03



FOOTING & SLAB PLAN
SCALE 1:100

CONCRETE

- ALL MATERIALS AND WORKMANSHIP SHALL COMPLY WITH AS 3600
- CURE ALL CONCRETE FOR 7 DAYS AFTER PLACEMENT BY PONDING OR OTHER APPROVED MEANS
- ALL SLABS ON GROUND TO BE 100mm THICK, SL.82 MESH, 25 TOP COVER, 225 LAP WITH A WATERPROOF MEMBRANE
- RE-ENTRANT BARS TO BE 2-N16, 1500 LONG, TIED UNDER MESH.
- ALL CONCRETE SHALL BE SUPPLIED BY AN APPROVED PRE-MIX COMPANY

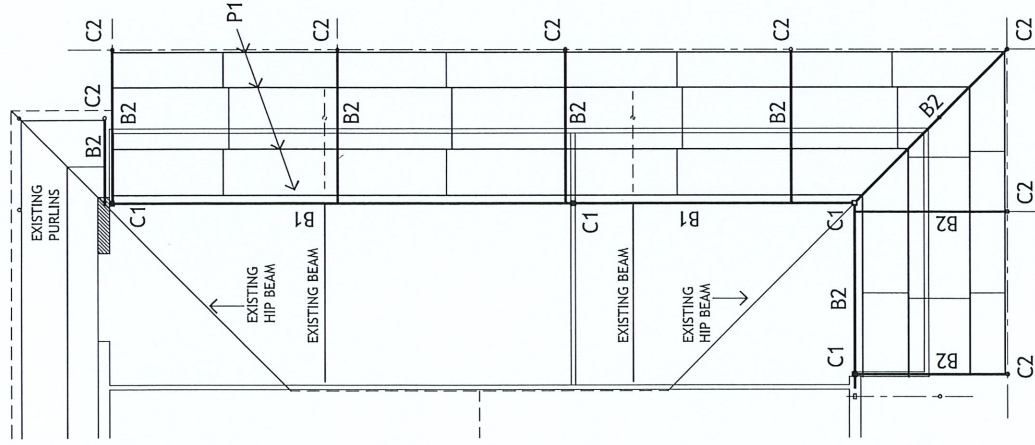
FOOTINGS	GRADE	SLUMP	MAX. AGG.
	N20	80mm	20mm
FLOOR SLAB	N20	80mm	20mm

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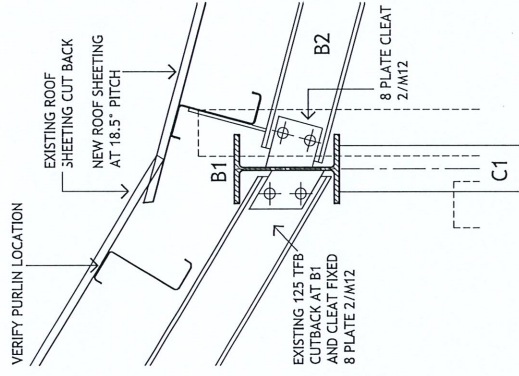
[Signature]
3/5/2024

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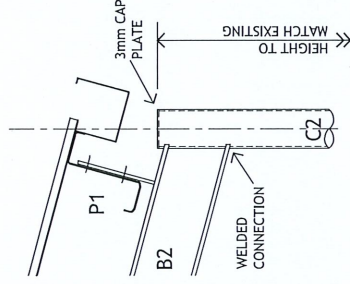
3/5/2024



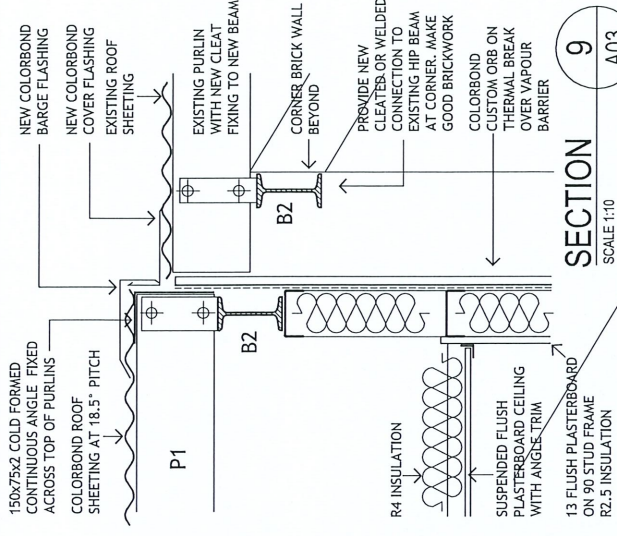
STEEL FRAMING PLAN
 SCALE 1:100



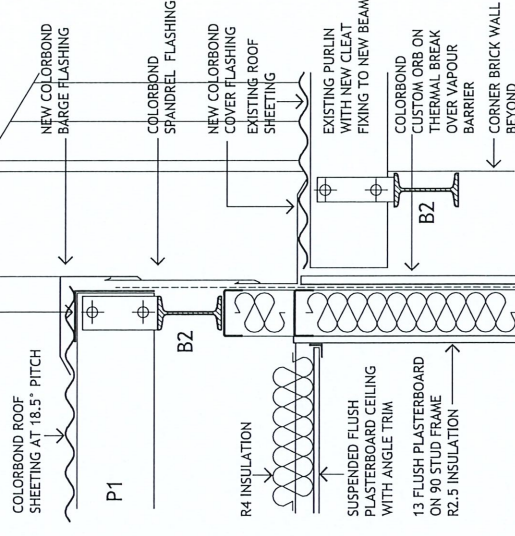
SECTION 4
 SCALE 1:10
 A03



SECTION 5
 SCALE 1:10
 A03



SECTION 9
 SCALE 1:10
 A03



SECTION 10
 SCALE 1:10
 A03

FIXINGS AND TIE-DOWN DESIGN

REFER TO AS 1684.2 - 2010 (SECTION 9)

- STUD FRAME FIXING TO SLAB**
- FIX BOTTOM PLATE TO SLAB WITH 1-M10 POWERS BULLET SCREW BOLT (BTG 10100) WITH 50x50x3 PLATE WASHER AND WITH 90mm EMBEDMENT AND 55mm MIN. EDGE CLEARANCE IN THE FOLLOWING LOCATIONS:
 - EACH SIDE OF DOOR OPENINGS
 - ADJACENT TO AND WITHIN 50mm OF EVERY SECOND STUD.
 - 1200 MAX CRS.
 - ENDS OF EACH WALL PANEL

WALL BRACING

- 30x3.8 GALV TENSIONED STRAP FIXED TO STUDS WITH 1/30x22.8 NAIL AND TO PLATE WITH 3/30x22.8 NAILS - WRAP STRAP ACROSS TOP OF TOP PLATE.
- STRAPS SHOULD BE BETWEEN 30° AND 60° AND SHALL EXTEND BETWEEN NO LESS THAN 1800 AND NO MORE THAN 2700 HORIZONTALLY.
- THE MAXIMUM DISTANCE BETWEEN BRACED WALLS AT RIGHT ANGLES TO THE BUILDING LENGTH OR WIDTH SHALL NOT EXCEED 9000mm.
- BRACING SHALL BE EVENLY DISTRIBUTED AND PROVIDED IN BOTH DIRECTIONS
- BRACING SHALL INITIALLY BE PLACED IN EXTERNAL WALLS AND AT THE CORNERS.

MEMBER LEGEND

- C1 90 SHS 2.0
- C2 76.1x3.6 CHS
- B1 200 UB 25.4
- B2 125 TFB
- P1 Z-150.16 - 1 ROW MID SPAN BRIDGING

WANDERING COMMUNITY CENTRE KITCHEN ADDITION
 DOWN STREET, WANDERING

SCALE 1:100

HARRIS design

DRAWING A05
 DATE 03-05-24
 SCALE 1:100.10
 CAD WCC-KITCHEN.DWG
 REV

