

# SHIRE OF WANDERING

22 Watts Street, Wandering WA 6308

Ph: (08) 6828 1800

[www.wandering.wa.gov.au](http://www.wandering.wa.gov.au)



## Our Vision:

**Wandering is a community of responsible, resilient and adaptable residents thriving in our scenic, economically diverse environment.**

# Wandering Community Centre Upgrade Committee Meeting

## Agenda 8 May 2024

The next Wandering Community Centre Committee Meeting of the Shire of Wandering will be held on Wednesday 8 May 2024 in the Council Chambers, 22 Watts Street, Wandering, commencing at 7pm.

**ALAN HART**  
**CHIEF EXECUTIVE OFFICER**

## SHIRE OF WANDERING

Agenda for the Wandering Community Centre Meeting to be held in the Council Chambers on Wednesday 8 May 2024 commencing at 7pm.

### Contents

1.	Declaration of Opening / Announcements of Visitors .....	3
2.	Attendance / Apologies / Approved Leave of Absence.....	3
3.	Confirmation of Minutes of Previous Meetings Held.....	4
3.1	Committee Meeting Minutes – 17 April 2024 .....	4
4.	General Business .....	5
4.1	Project Manager Update Report.....	5
4.2	Community Centre Kitchen Upgrade Final Drawings.....	7
5.	Closure of Meeting .....	8

**1. Declaration of Opening / Announcements of Visitors**

The Chairman to declare the meeting open.

**2. Attendance / Apologies / Approved Leave of Absence**

**Councillors**

Cr Max Watts, Cr Sheryl Little, Cr Gillian Hansen

**Community Members**

Lee Muller, Brendan Whitely, Darralyn Ebsary

**Shire of Wandering Staff**

Alan Hart – Chief Executive Officer

Karl Mickle – Operations Manager

**Project Manager**

Lou Cowan

**Apologies**

### **3. Confirmation of Minutes of Previous Meetings Held**

#### **3.1 Committee Meeting Minutes – 17 April 2024**

**Statutory Environment:**

Section 5.22 of the *Local Government Act* provides that minutes of all meeting to be kept and submitted to the next ordinary meeting of the Council or the committee, as the case requires, for confirmation.

**Voting Requirements:**

Simple Majority

**Recommendation:**

**That the Minutes of the Wandering Community Centre Upgrade Committee Meeting held on 17 April 2024 be confirmed as true and correct.**

Moved: \_\_\_\_\_ Seconded: \_\_\_\_\_

Carried

For / Against: L Muller, B Whitely, Cr S Little, Cr M Watts, Cr G Hansen, D Ebsary

#### **4. General Business**

<b>4.1 Project Manager Update Report</b>	
<b>File Reference:</b>	<b>11.111.11101</b>
<b>Location:</b>	<b>Down Street, Wandering</b>
<b>Applicant:</b>	<b>N/A</b>
<b>Author:</b>	<b>Lou Cowan, Project Manager</b>
<b>Authorising Officer</b>	<b>Alan Hart, Chief Executive Officer</b>
<b>Date:</b>	<b>6 May 2024</b>
<b>Disclosure of Interest:</b>	<b>Nil</b>
<b>Attachments:</b>	<b>Project Manager Update Report</b>
<b>Previous Reference:</b>	<b>N/A</b>

**Summary:**

For the Committee to receive the Project Manager’s report.

**Background:**

The Wandering Community Centre is the hub for the Wandering community and has been identified as a building that needs to be upgraded to ensure that community expectations of a modern facility are addressed and the building is fit for purpose going into the future

**Comment:**

The Project Manager will present the report to the Committee at the meeting.

**Consultation:**

Not applicable

**Statutory Environment:**

Not applicable

**Policy Implications:**

Not applicable

**Financial Implications:**

Nil.

**Strategic Implications:**

**PROVIDE STRONG LEADERSHIP**

<b>Our Goals</b>	<b>Our Strategies</b>
A well informed Community	Foster Opportunities for connectivity between Council and the Community
We plan for the future and are strategically focused	Ensure accountable, ethical and best practice governance

**Sustainability Implications:**

- Environmental: There are no known significant environmental considerations.
- Economic: There are no known significant economic considerations.
- Social: There are no known significant social considerations

**Risk Implications:**

Nil

**Voting Requirements:**

Simple Majority

**Officer Recommendation:**

**That the Committee;**

- 1. Accepts the Project Manager's report.**

Moved: \_\_\_\_\_

Seconded: \_\_\_\_\_

Carried

For / Against: L Muller, B Whitely, Cr S Little, Cr M Watts, Cr G Hansen, D Ebsary

**REPORT to UPGRADE COMMITTEE**  
**6 May 2024**

Since the last Project Manager report, the following items have taken place and are presented to the Community Centre Upgrade Committee at the next meeting on 8 May 2024:

Building Design:

Kim Harris has submitted the final design drawings, including the structural drawings requiring engineering certification.

Drawings have been emailed to all Upgrade Committee members for their perusal and comment at Wednesday's meeting.

Purchase of Stainless Steel Benches and Kitchen Appliances:

Sheryl has been working on finalising the requirement for the pass-through dishwasher, including the inlet rinse bench and the outlet bench.

The kitchen floor plan has been adjusted to provide for a 1200mm wide inlet bench to the dishwasher, and a 600mm wide outlet bench. This has required a reduction in the twin trough kitchen sink by 300mm to 1800 mm wide, and a shift of the last of the kitchen furniture towards the store door by 300mm. There is now no more room for change.

Electrical Capacity:

Alswitchboard ccan, Karl, Max and myself met with Des (retired sparky) to discuss the switchboard capacity and look at options for power provision for future requirements. A sub-main switchboard will probably be installed in the store room to provide for the power distribution to the kitchen, store room and future outside amenities building.

Roof Drainage:

It appears that the recently installed underground drainage from the roof downpipes is not performing as it should. The new roof gutters and downpipes themselves appear to be working as per design, but the water is severely restricted where the new downpipes are connected to the stormwater supply to the tanks near the CRC.

It appears that the pipes were installed as 90mm stormwater pipes, instead of the recommended 150mm pipe size with a 'surcharge' point down at the oval level. This work was undertaken by the Shire and will need to be corrected.

Regards – Lou Cowan

Project Manager  
Wandering Community Centre Upgrade Project.

<b>4.2 Community Centre Kitchen Upgrade Final Drawings</b>	
<b>File Reference:</b>	<b>11.111.11101</b>
<b>Location:</b>	<b>Down Street, Wandering</b>
<b>Applicant:</b>	<b>N/A</b>
<b>Author:</b>	<b>Alan Hart, Chief Executive Officer</b>
<b>Authorising Officer</b>	<b>Alan Hart, Chief Executive Officer</b>
<b>Date:</b>	<b>6 May 2024</b>
<b>Disclosure of Interest:</b>	<b>Nil</b>
<b>Attachments:</b>	<b>Kitchen Final Drawings-Dated 03/05/24</b>
<b>Previous Reference:</b>	<b>N/A</b>

**Summary:**

For the Committee to accept the attached final drawings.

**Background:**

The Wandering Community Centre is the hub for the Wandering community and has been identified as a building that needs to be upgraded to ensure that community expectations of a modern facility are addressed and the building is fit for purpose going into the future

**Comment:**

The drawings attached to this report represent the final design required to accommodate the new Kitchen and Bar Area.

**Consultation:**

**Statutory Environment:**

Not applicable

**Policy Implications:**

Not applicable

**Financial Implications:**

Nil.

**Strategic Implications:**

**PROVIDE STRONG LEADERSHIP**

<b>Our Goals</b>	<b>Our Strategies</b>
A well informed Community	Foster Opportunities for connectivity between Council and the Community
We plan for the future and are strategically focused	Ensure accountable, ethical and best practice governance

**Sustainability Implications:**

- Environmental: There are no known significant environmental considerations.
- Economic: There are no known significant economic considerations.
- Social: There are no known significant social considerations



**Risk Implications:**

Nil

**Voting Requirements:**

Simple Majority

**Officer Recommendation:**

**That the Committee endorse the final design of the Kitchen and Bar Area as detailed by Harris Design.**

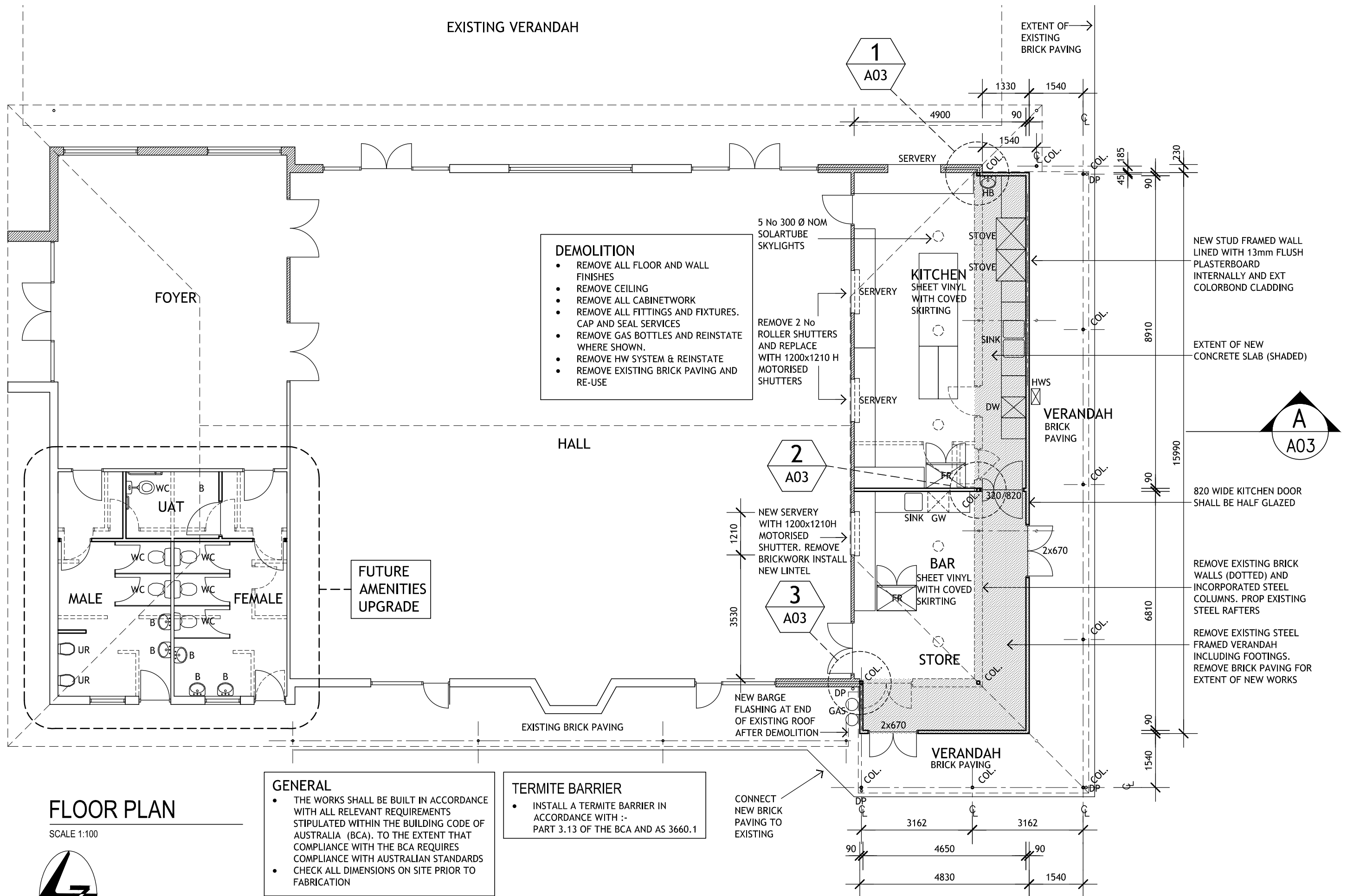
Moved: \_\_\_\_\_

Seconded: \_\_\_\_\_

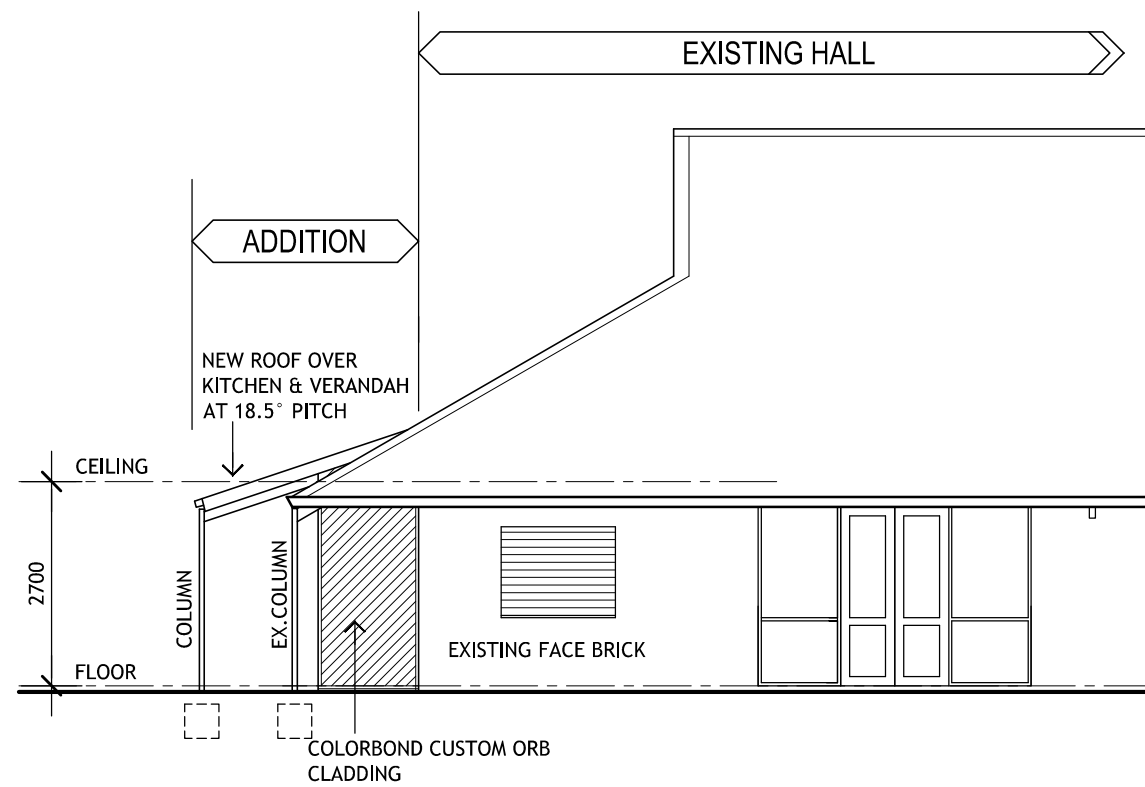
Carried

For / Against: L Muller, B Whitely, Cr S Little, Cr M Watts, Cr G Hansen, D Ebsary

**5. Closure of Meeting**

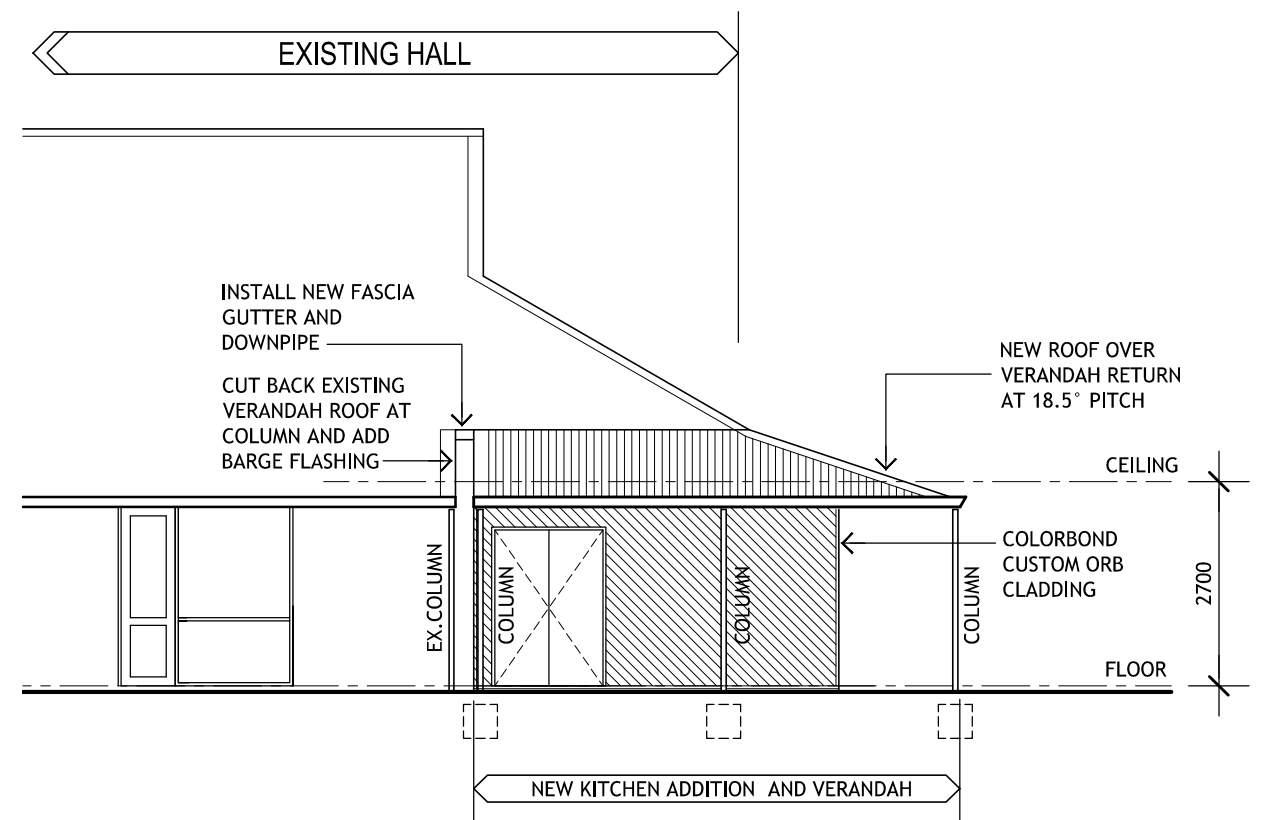


**WANDERING COMMUNITY CENTRE KITCHEN ADDITION**  
DOWN STREET, WANDERING



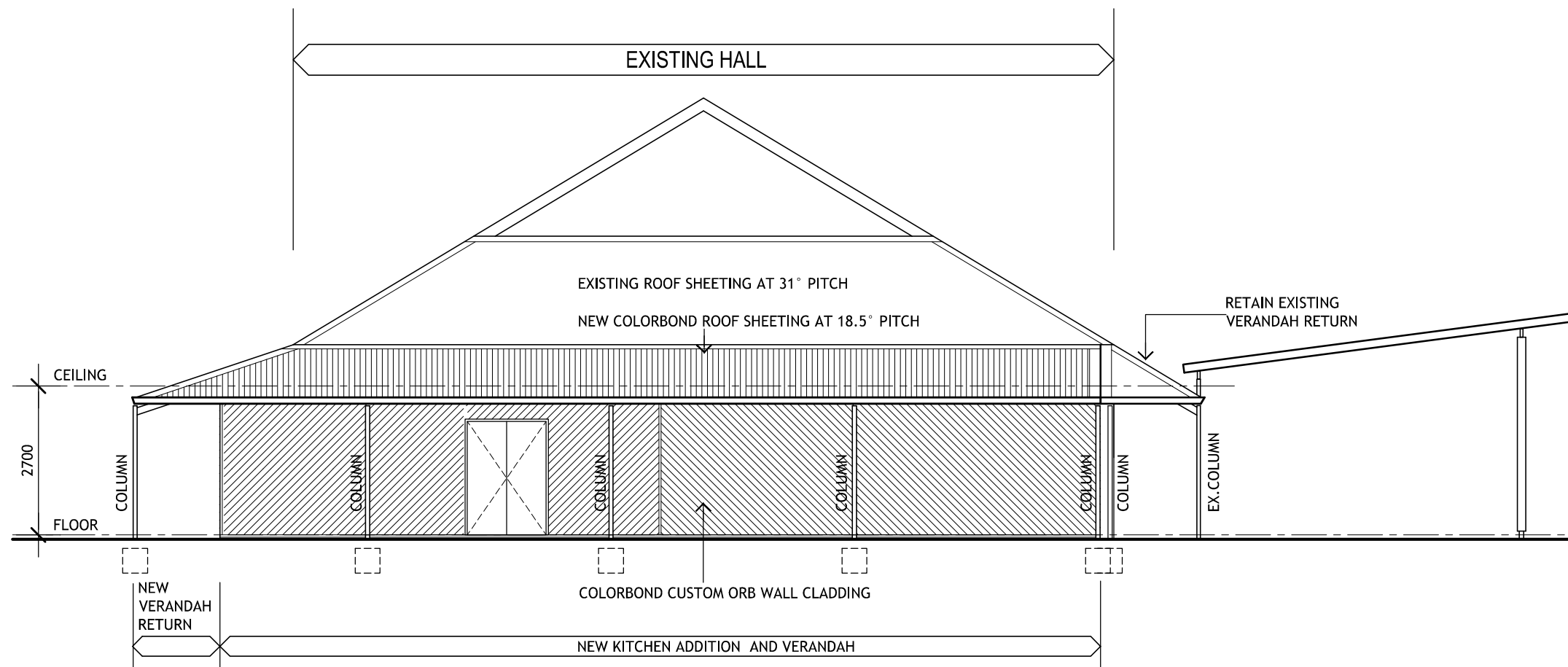
### EAST ELEVATION

SCALE 1:100



### WEST ELEVATION

SCALE 1:100



### SOUTH ELEVATION

SCALE 1:100

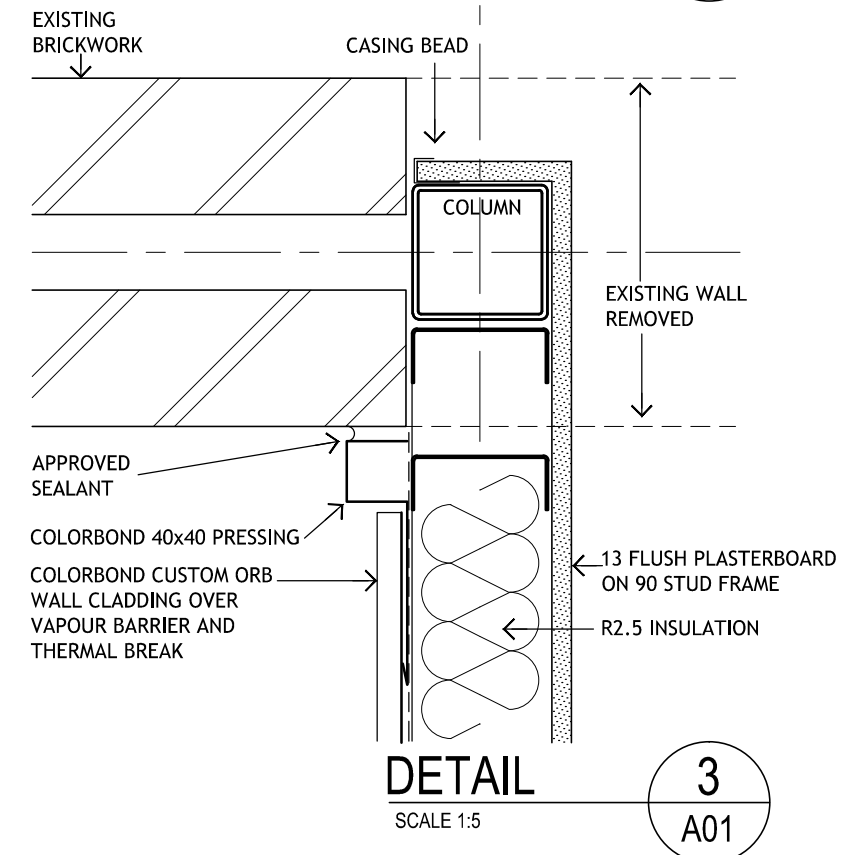
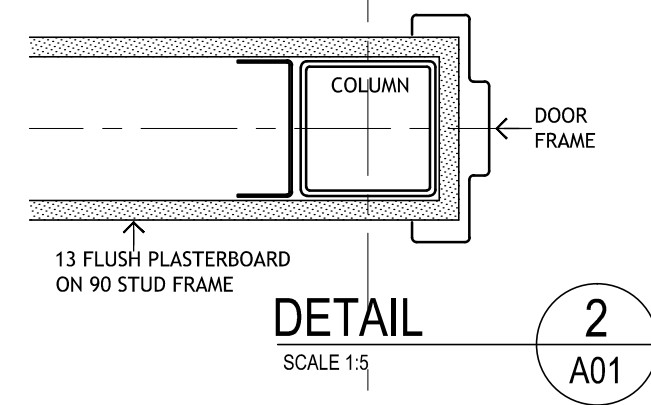
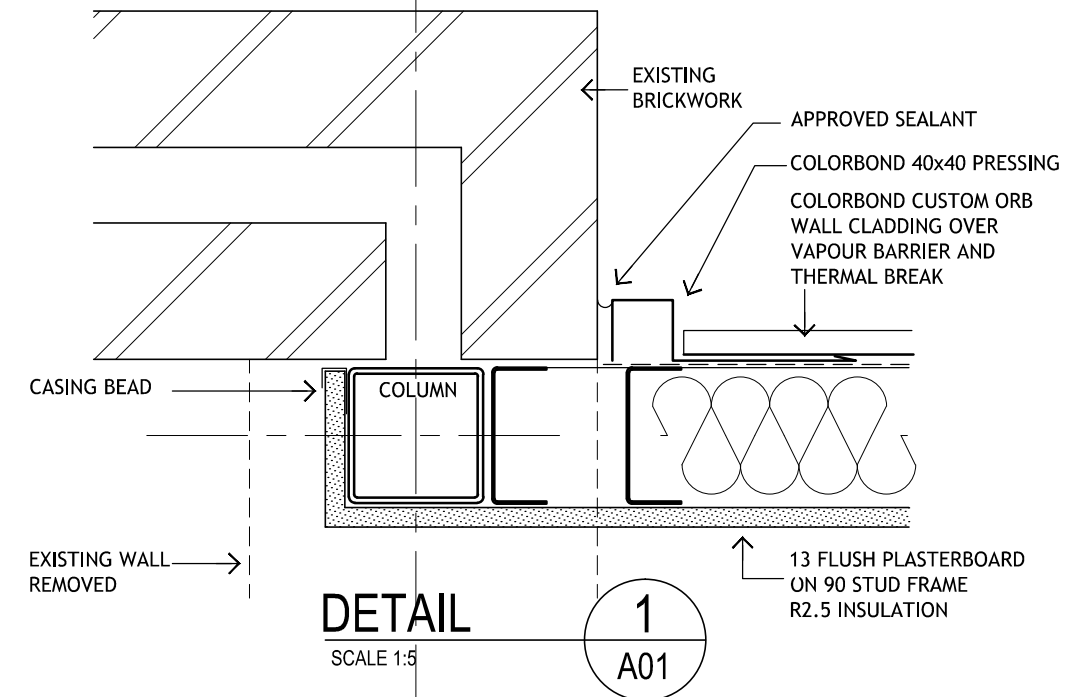
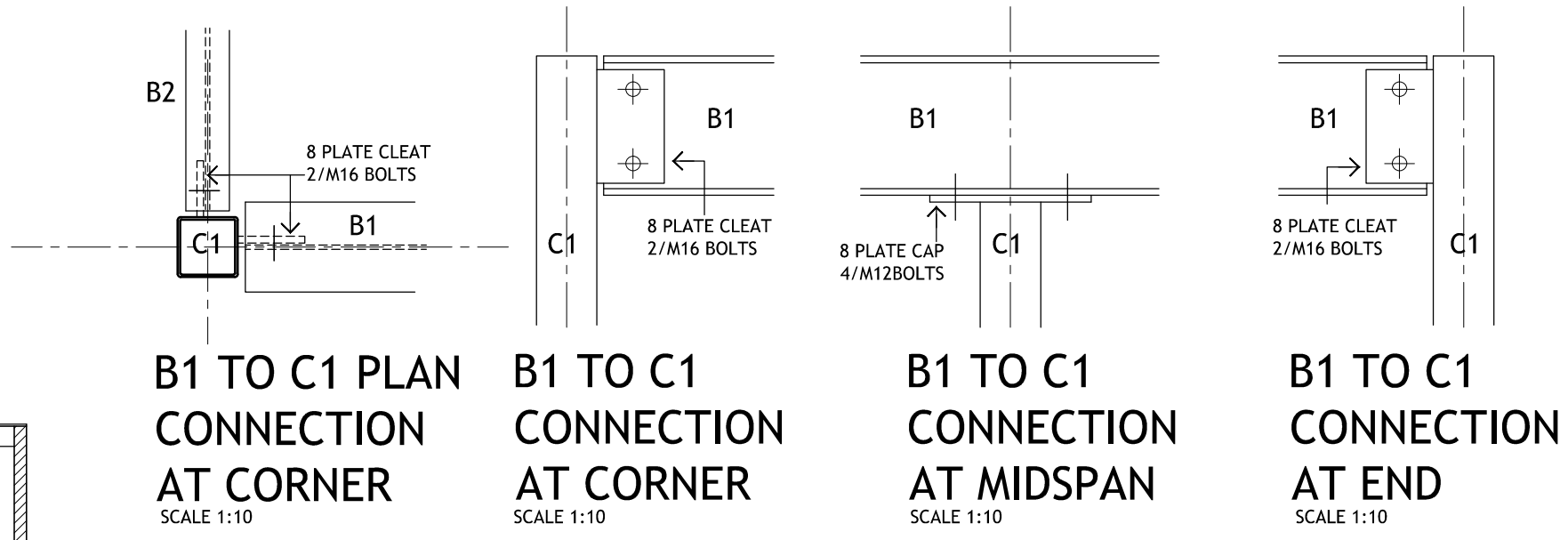
# WANDERING COMMUNITY CENTRE KITCHEN ADDITION

DOWN STREET, WANDERING



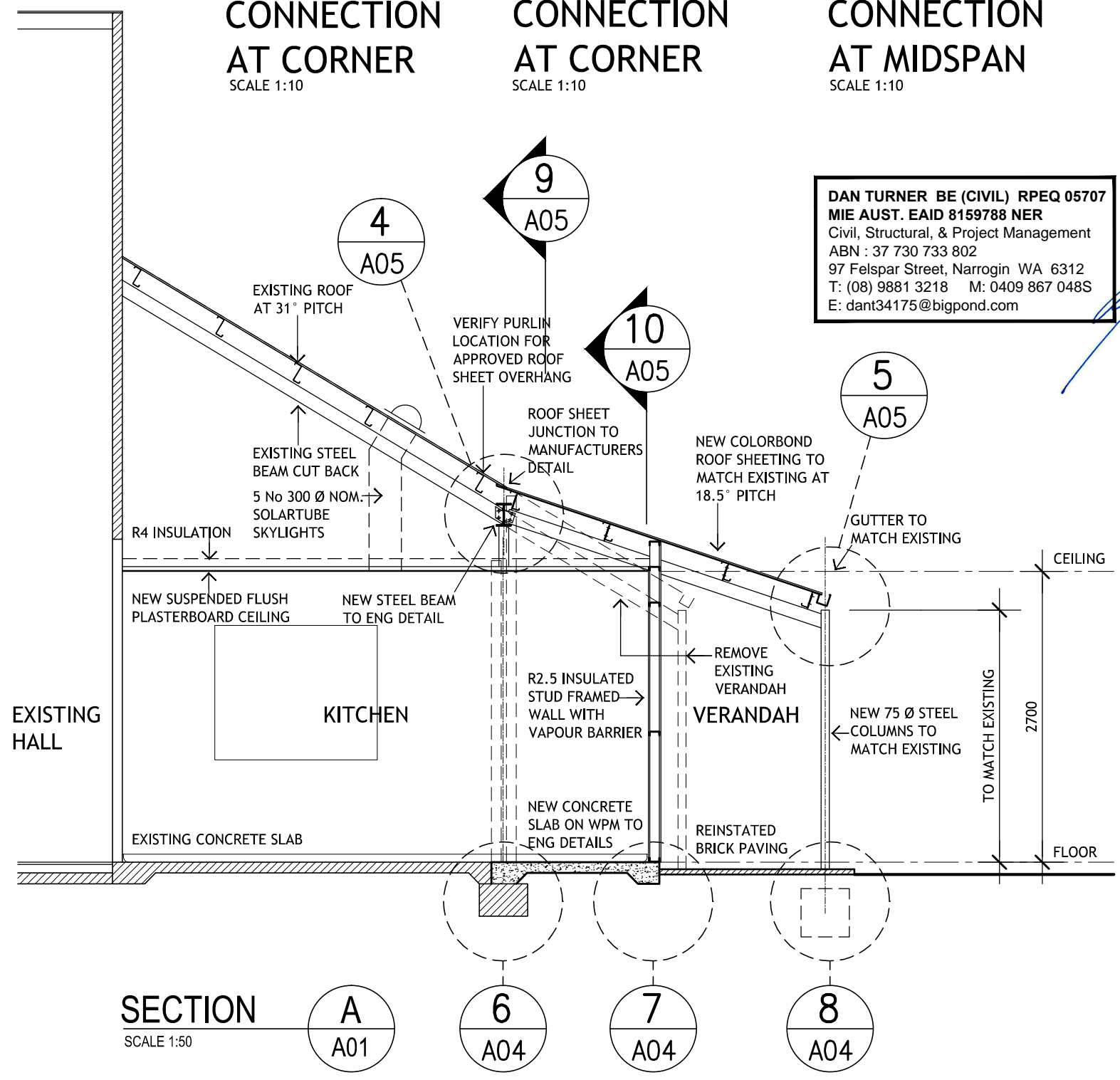
DATE 03-05-24  
SCALE 1:100  
CAD WCC-KITCHEN.DWG

DRAWING  
**A02**  
REV



**DAN TURNER BE (CIVIL) RPEQ 05707**  
**MIE AUST. EAID 8159788 NER**  
 Civil, Structural, & Project Management  
 ABN : 37 730 733 802  
 97 Felspar Street, Narrogin WA 6312  
 T: (08) 9881 3218 M: 0409 867 048S  
 E: dant34175@bigpond.com

3/5/2024

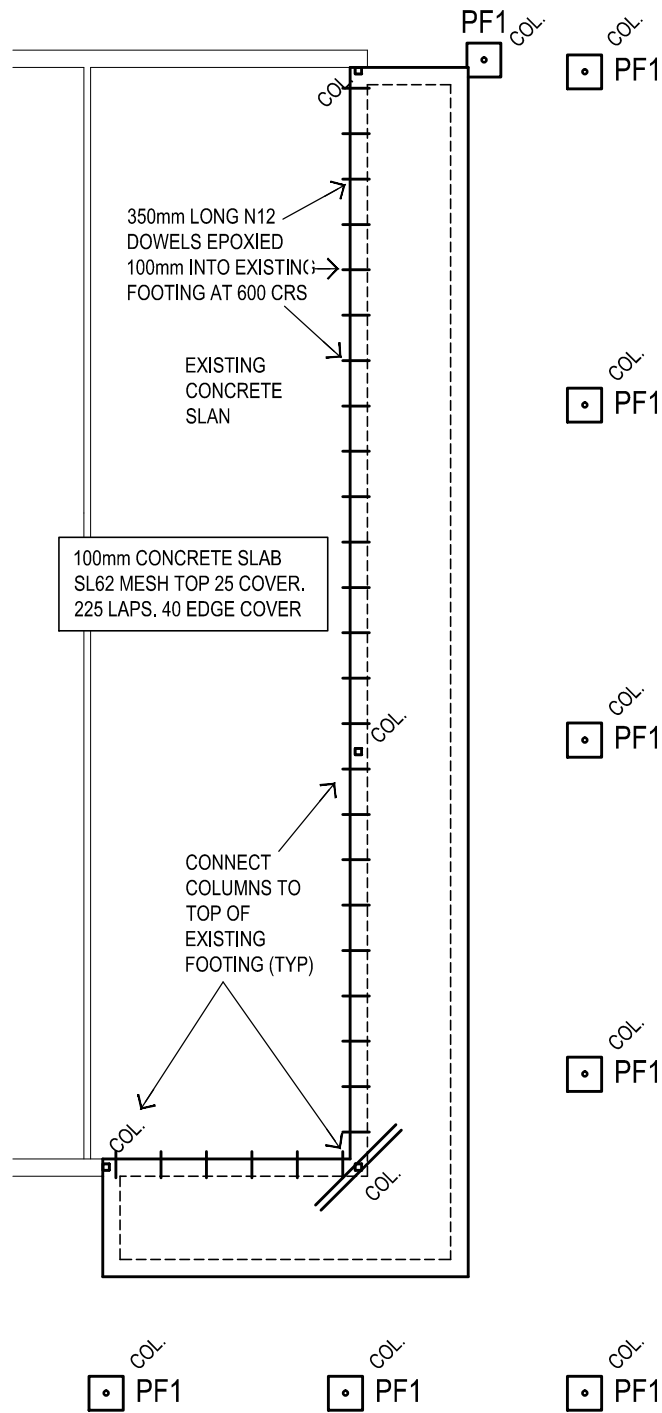


**WANDERING COMMUNITY CENTRE KITCHEN ADDITION**  
 DOWN STREET, WANDERING



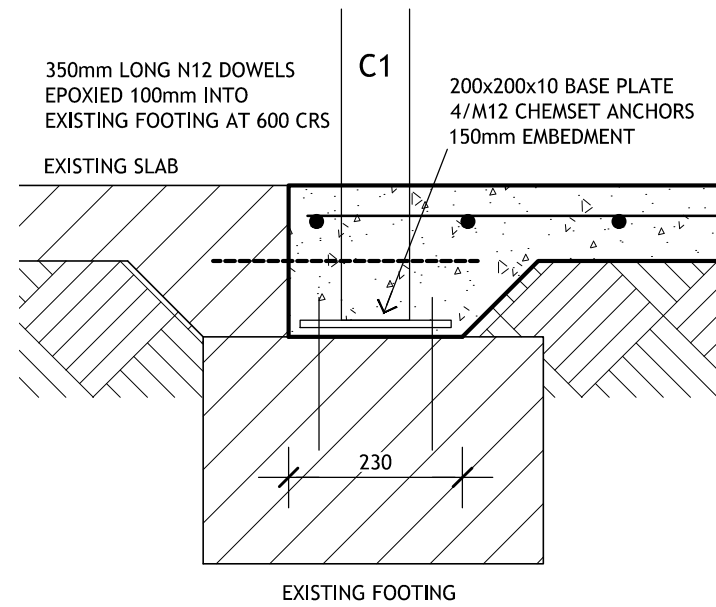
DATE 03-05-24  
 SCALE 1:50,10,5  
 CAD WCC-KITCHEN.DWG

DRAWING  
**A03**  
 REV

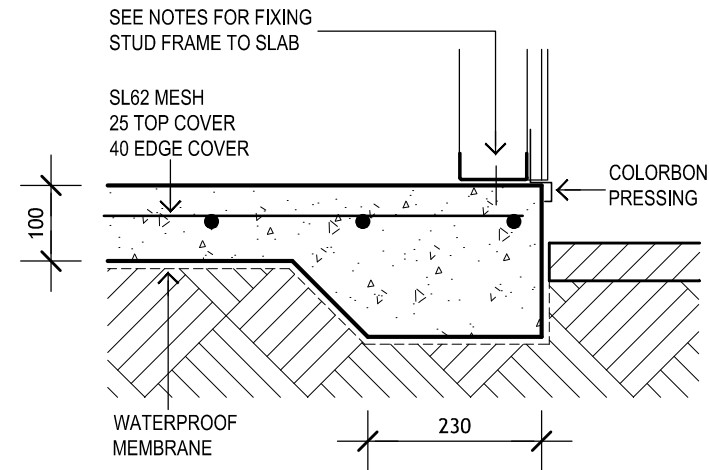


**FOOTING & SLAB PLAN**

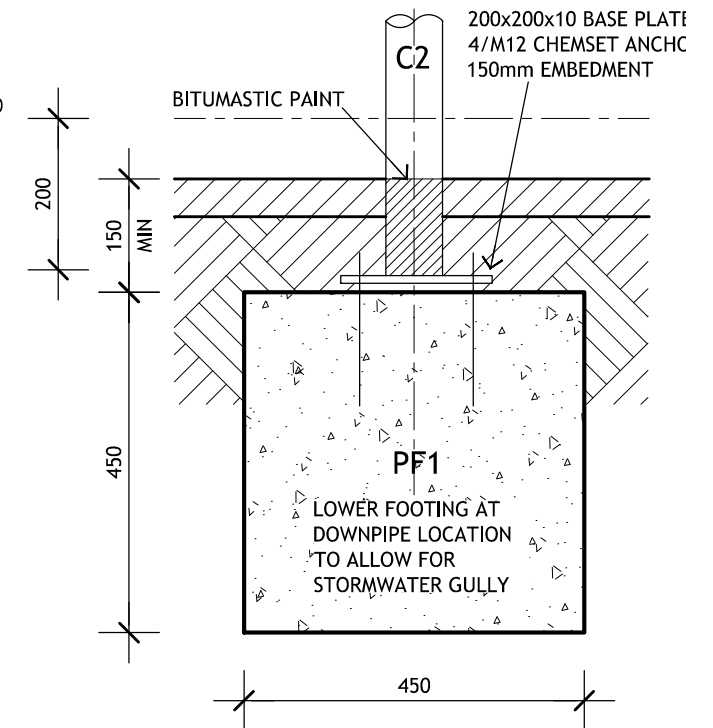
SCALE 1:100



**SECTION 6**  
SCALE 1:10  
A03



**SECTION 7**  
SCALE 1:10  
A03



**SECTION 8**  
SCALE 1:10  
A03

**CONCRETE**

- ALL MATERIALS AND WORKMANSHIP SHALL COMPLY WITH AS 3600
- CURE ALL CONCRETE FOR 7 DAYS AFTER PLACEMENT BY PONDING OR OTHER APPROVED MEANS
- ALL SLABS ON GROUND TO BE 100mm THICK. SL82 MESH. 25 TOP COVER, 225 LAP WITH A WATERPROOF MEMBRANE
- RE-ENTRANT BARS TO BE 2-N16, 1500 LONG, TIED UNDER MESH.
- ALL CONCRETE SHALL BE SUPPLIED BY AN APPROVED PRE-MIX COMPANY

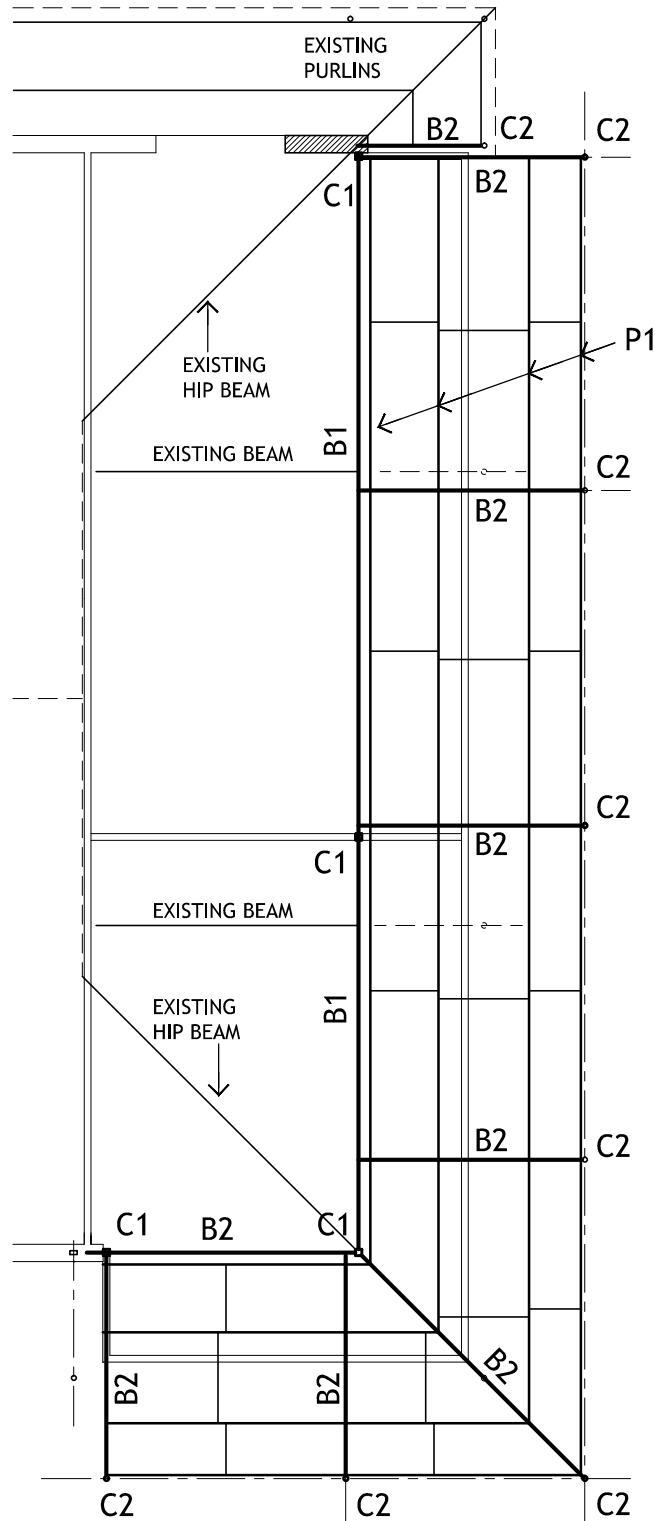
	GRADE	SLUMP	MAX. AGG.
FOOTINGS	N20	80mm	20mm
FLOOR SLAB	N20	80mm	20mm

**DAN TURNER BE (CIVIL) RPEQ 05707**  
**MIE AUST. EAID 8159788 NER**  
Civil, Structural, & Project Management  
ABN : 37 730 733 802  
97 Felspar Street, Narrogin WA 6312  
T: (08) 9881 3218 M: 0409 867 048S  
E: dant34175@bigpond.com

3/5/2024

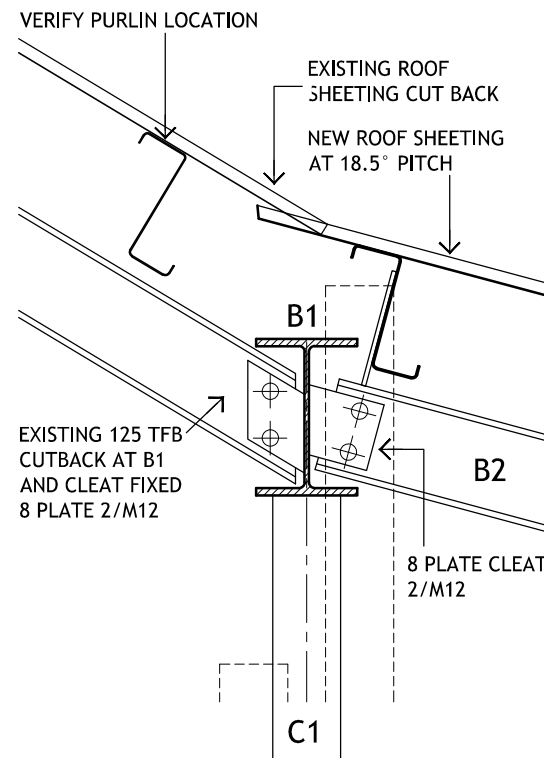
**DAN TURNER BE (CIVIL) RPEQ 05707**  
**MIE AUST. EAID 8159788 NER**  
 Civil, Structural, & Project Management  
 ABN : 37 730 733 802  
 97 Felspar Street, Narrogin WA 6312  
 T: (08) 9881 3218 M: 0409 867 048S  
 E: dant34175@bigpond.com

3/5/2024



**STEEL FRAMING PLAN**

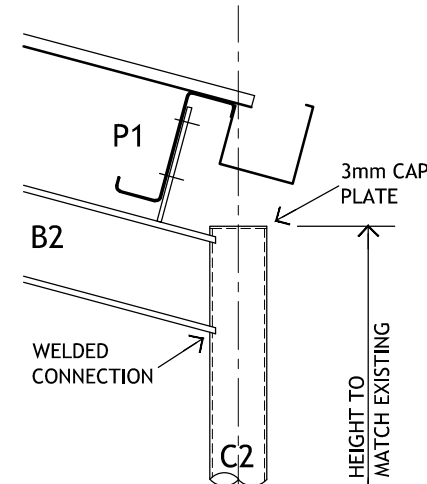
SCALE 1:100



**SECTION 4**

SCALE 1:10

A03



**SECTION 5**

SCALE 1:10

A03

**FIXINGS AND TIE-DOWN DESIGN**

REFER TO AS 1684.2 - 2010 (SECTION 9)

**STUD FRAME FIXING TO SLAB**

FIX BOTTOM PLATE TO SLAB WITH 1-M10 POWERS BLUETIP SCREW BOLT (BTG 10100) WITH 50x50x3 PLATE WASHER AND WITH 90mm EMBEDMENT AND 55mm MIN. EDGE CLEARANCE IN THE FOLLOWING LOCATIONS :-

- EACH SIDE OF DOOR OPENINGS
- ADJACENT TO AND WITHIN 50mm OF EVERY SECOND STUD. 1200 MAX CRS.
- ENDS OF EACH WALL PANEL

**WALL BRACING**

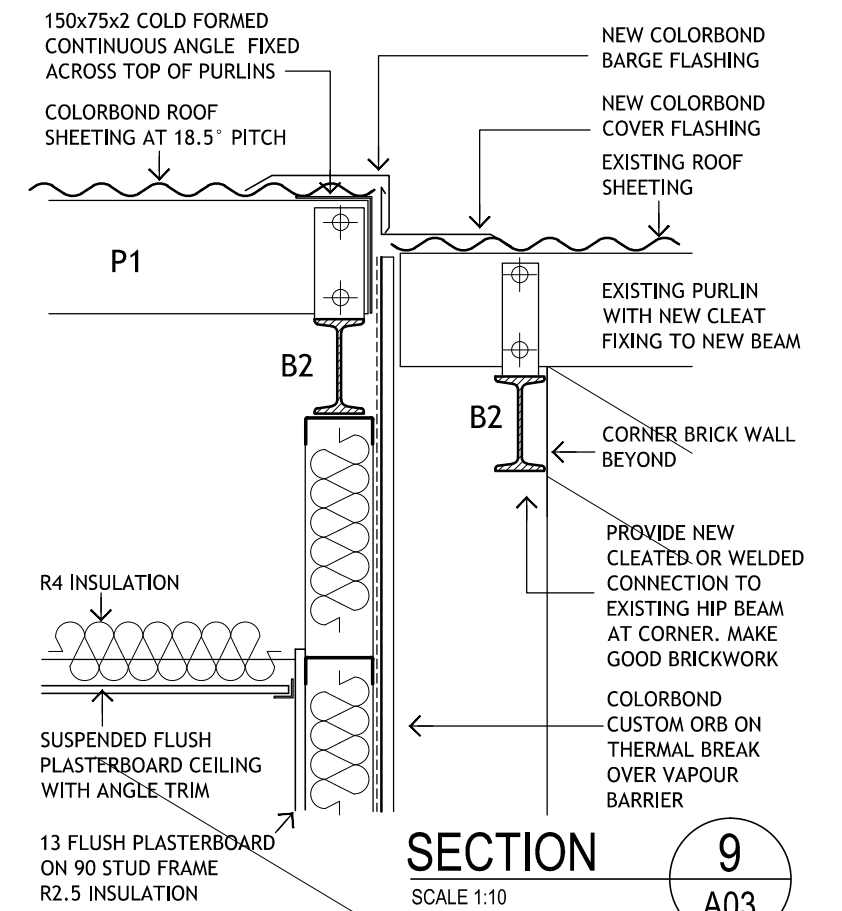
30x0.8 GALV TENSIONED STRAP FIXED TO STUDS WITH 1/30x2.8 NAIL AND TO PLATE WITH 3/30x2.8 NAILS. WRAP STRAP ACROSS TOP OF TOP PLATE.

STRAPS SHOULD BE BETWEEN 30° AND 60° AND SHALL EXTEND BETWEEN NO LESS THAN 1800 AND NO MORE THAN 2700 HORIZONTALLY.

- THE MAXIMUM DISTANCE BETWEEN BRACED WALLS AT RIGHT ANGLES TO THE BUILDING LENGTH OR WIDTH SHALL NOT EXCEED 9000mm.
- BRACING SHALL BE EVENLY DISTRIBUTED AND PROVIDED IN BOTH DIRECTIONS
- BRACING SHALL INITIALLY BE PLACED IN EXTERNAL WALLS AND AT THE CORNERS.

**MEMBER LEGEND**

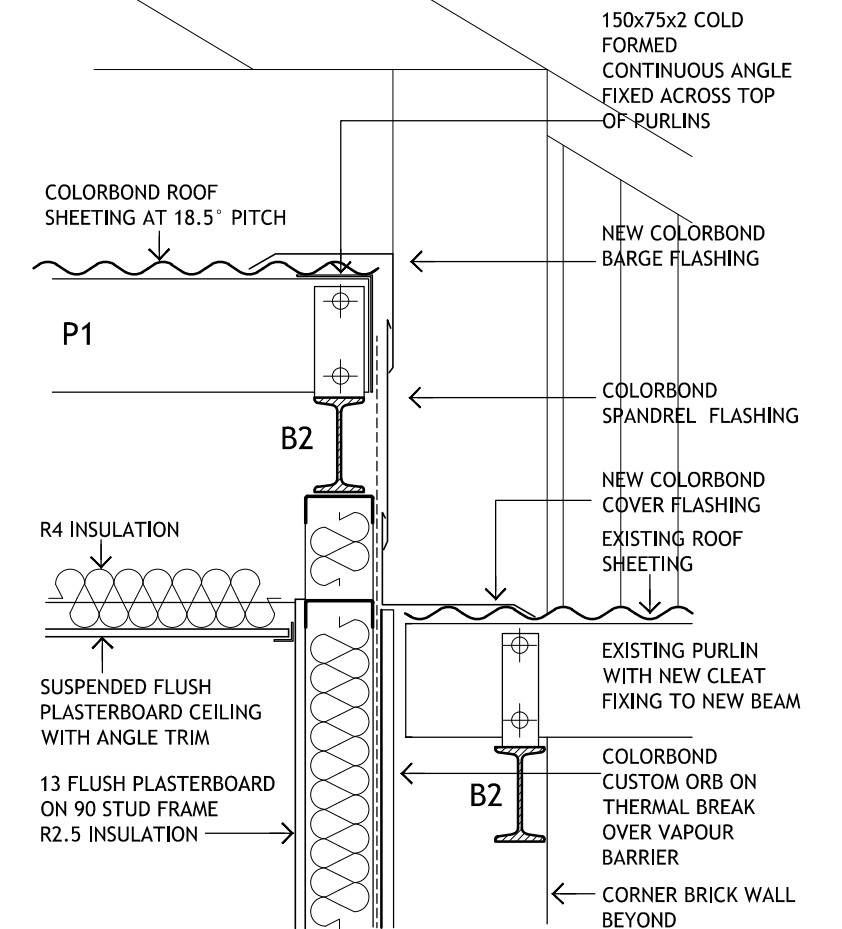
- C1 90 SHS 2.0
- C2 76.1x3.6 CHS
- B1 200 UB 25.4
- B2 125 TFB
- P1 Z.150.16 - 1 ROW MID SPAN BRIDGING



**SECTION 9**

SCALE 1:10

A03



**SECTION 10**

SCALE 1:10

A03

**WANDERING COMMUNITY CENTRE KITCHEN ADDITION**  
 DOWN STREET, WANDERING



DATE 03-05-24  
 SCALE 1:100,10  
 CAD WCC-KITCHEN.DWG

DRAWING  
**A05**  
 REV