

# SHIRE OF WANDERING

22 Watts Street, Wandering WA 6308

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[www.wandering.wa.gov.au](http://www.wandering.wa.gov.au)



## Our Vision:

**Wandering is a community of responsible, resilient and adaptable residents thriving in our scenic, economically diverse environment.**

# Wandering Community Centre Upgrade Committee Meeting

## Agenda 19 March 2025

The next Wandering Community Centre Committee Meeting of the Shire of Wandering will be held on Wednesday 19 March 2025 in the Council Chambers, 22 Watts Street, Wandering, commencing at 7pm.

**Ian Fitzgerald**  
A/CHIEF EXECUTIVE OFFICER

## SHIRE OF WANDERING

Agenda for the Wandering Community Centre Meeting to be held in the Council Chambers on Wednesday 19 March 2025 commencing at 7pm.

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**1. Declaration of Opening / Announcements of Visitors**

The Chairman to declare the meeting open.

**2. Attendance / Apologies / Approved Leave of Absence**

**Councillors**

Cr Max Watts, Cr Sheryl Little, Cr Gillian Hansen

**Community Members**

Lee Muller, Brendan Whitely, Darralyn Ebsary

**Shire of Wandering Staff**

Ian Fitzgerald – A/Chief Executive Officer

Karl Mickle – Operations Manager

**Project Manager**

Lou Cowan

**Apologies**

### **3. Confirmation of Minutes of Previous Meetings Held**

#### **3.1 Committee Meeting Minutes – 12 February 2025**

**Statutory Environment:**

Section 5.22 of the *Local Government Act* provides that minutes of all meetings are to be kept and submitted to the next ordinary meeting of the Council or the committee, as the case requires, for confirmation.

**Voting Requirements:**

Simple Majority

**Recommendation:**

**That the Minutes of the Wandering Community Centre Upgrade Committee Meeting held on 12 February 2025 be confirmed as true and correct.**

Moved: \_\_\_\_\_ Seconded: \_\_\_\_\_

Carried

For / Against: L Muller, B Whitely, Cr S Little, Cr M Watts, Cr G Hansen, D Ebsary

#### **4. General Business**

<b>4.1 Project Manager Update Report</b>	
<b>File Reference:</b>	<b>11.111.11101</b>
<b>Location:</b>	<b>Down Street, Wandering</b>
<b>Applicant:</b>	<b>N/A</b>
<b>Author:</b>	<b>Lou Cowan, Project Manager</b>
<b>Authorising Officer</b>	<b>Ian Fitzgerald, A/Chief Executive Officer</b>
<b>Date:</b>	<b>10 March 2025</b>
<b>Disclosure of Interest:</b>	<b>Nil</b>
<b>Attachments:</b>	<b>Project Manager Update Report</b>
<b>Previous Reference:</b>	<b>N/A</b>

**Summary:**

For the Committee to receive the Project Manager’s report.

**Background:**

The Wandering Community Centre is the hub for the Wandering community and has been identified as a building that needs to be upgraded to ensure that community expectations of a modern facility are addressed and the building is fit for purpose going into the future

**Comment:**

The Project Manager will present the report to the Committee at the meeting.

**Consultation:**

Not applicable

**Statutory Environment:**

Not applicable

**Policy Implications:**

Not applicable

**Financial Implications:**

Nil.

**Strategic Implications:**

**PROVIDE STRONG LEADERSHIP**

<b>Our Goals</b>	<b>Our Strategies</b>
A well informed Community	Foster Opportunities for connectivity between Council and the Community
We plan for the future and are strategically focused	Ensure accountable, ethical and best practice governance

**Sustainability Implications:**

- Environmental: There are no known significant environmental considerations.
- Economic: There are no known significant economic considerations.
- Social: There are no known significant social considerations

**Risk Implications:**

Nil

**Voting Requirements:**

Simple Majority

**Officer Recommendation:**

**That the Committee accepts the Project Manager’s report.**

Moved: \_\_\_\_\_

Seconded: \_\_\_\_\_

Carried

For / Against: L Muller, B Whitely, Cr S Little, Cr M Watts, Cr G Hansen, D Ebsary

**5. Closure of Meeting**

**REPORT to UPGRADE COMMITTEE**  
**9 March 2025**

Since the last Project Manager report, the following items have taken place and are presented to the Community Centre Upgrade Committee Meeting on 12 March for consideration and acceptance:

**Community Centre Kitchen Upgrade:**

The five Solartube skylights have been installed through the external roof sheeting. The internal ceiling diffusers will be installed once the ceiling plasterboard sheeting has been completed.

The installation of the ceiling framework has been completed, however the lining cannot be installed until Metro Steel Services has completed the manufacture and installation of the rangehood canopy over the ovens. Metro needed to have the framework and wall linings up in order to do a final measure prior to manufacture.

At my last site visit it looked like the preparation work was being done for the relaying of the paving around the carpark end of the store room.

The contract completion date remains at 30 April 2025.

**Community Centre Internal Amenities Upgrade:**

No further action in this period. Awaiting a funding source to proceed.

**Community Centre External Amenities Provision:**

No further action in this period. Awaiting a funding source to proceed.

**Community Centre Barbeque:**

No further action in this period. In the meantime, the original barbeque is still serviceable.

Regards – Lou Cowan

Project Manager  
Wandering Community Centre Upgrade Project.