

# SHIRE OF WANDERING

22 Watts Street, Wandering WA 6308

Ph: (08) 6828 1800

[www.wandering.wa.gov.au](http://www.wandering.wa.gov.au)



## Our Vision:

**Wandering is a community of responsible, resilient and adaptable residents thriving in our scenic, economically diverse environment.**

# Wandering Community Centre Upgrade Committee Meeting

## Agenda 16 July 2024

The next Wandering Community Centre Committee Meeting of the Shire of Wandering will be held on Wednesday 26 June 2024 in the Council Chambers, 22 Watts Street, Wandering, commencing at 7pm.

**Ian Fitzgerald**  
**A/CHIEF EXECUTIVE OFFICER**

## SHIRE OF WANDERING

Agenda for the Wandering Community Centre Meeting to be held in the Council Chambers on Tuesday 16 July 2024 commencing at 7pm.

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**1. Declaration of Opening / Announcements of Visitors**

The Chairman to declare the meeting open.

**2. Attendance / Apologies / Approved Leave of Absence**

**Councillors**

Cr Max Watts, Cr Sheryl Little, Cr Gillian Hansen

**Community Members**

Lee Muller, Brendan Whitely, Darralyn Ebsary

**Shire of Wandering Staff**

Ian Fitzgerald – A/Chief Executive Officer

Karl Mickle – Operations Manager

**Project Manager**

Lou Cowan

**Apologies**

Alan Hart – Chief Executive Officer

### **3. Confirmation of Minutes of Previous Meetings Held**

#### **3.1 Committee Meeting Minutes – 26 June 2024**

**Statutory Environment:**

Section 5.22 of the *Local Government Act* provides that minutes of all meeting to be kept and submitted to the next ordinary meeting of the Council or the committee, as the case requires, for confirmation.

**Voting Requirements:**

Simple Majority

**Recommendation:**

**That the Minutes of the Wandering Community Centre Upgrade Committee Meeting held on 26 June 2024 be confirmed as true and correct.**

Moved: \_\_\_\_\_ Seconded: \_\_\_\_\_

Carried

For / Against: L Muller, B Whitely, Cr S Little, Cr M Watts, Cr G Hansen, D Ebsary

**4. General Business**

|  |  |
|--|--|
| <b>4.1 Project Manager Update Report</b> |  |
| <b>File Reference:</b>                   | <b>11.111.11101</b>                              |
| <b>Location:</b>                         | <b>Down Street, Wandering</b>                    |
| <b>Applicant:</b>                        | <b>N/A</b>                                       |
| <b>Author:</b>                           | <b>Lou Cowan, Project Manager</b>                |
| <b>Authorising Officer</b>               | <b>Ian Fitzgerald, A/Chief Executive Officer</b> |
| <b>Date:</b>                             | <b>15 July 2024</b>                              |
| <b>Disclosure of Interest:</b>           | <b>Nil</b>                                       |
| <b>Attachments:</b>                      | <b>Project Manager Update Report</b>             |
| <b>Previous Reference:</b>               | <b>N/A</b>                                       |

**Summary:**

For the Committee to receive the Project Manager’s report.

**Background:**

The Wandering Community Centre is the hub for the Wandering community and has been identified as a building that needs to be upgraded to ensure that community expectations of a modern facility are addressed and the building is fit for purpose going into the future

**Comment:**

The Project Manager will present the report to the Committee at the meeting.

**Consultation:**

Not applicable

**Statutory Environment:**

Not applicable

**Policy Implications:**

Not applicable

**Financial Implications:**

Nil.

**Strategic Implications:**

**PROVIDE STRONG LEADERSHIP**

| <b>Our Goals</b>                                     | <b>Our Strategies</b>   |
|--|---|
| A well informed Community                            | Foster Opportunities for connectivity between Council and the Community |
| We plan for the future and are strategically focused | Ensure accountable, ethical and best practice governance                |

**Sustainability Implications:**

- Environmental: There are no known significant environmental considerations.
- Economic: There are no known significant economic considerations.
- Social: There are no known significant social considerations

**Risk Implications:**

Nil

**Voting Requirements:**

Simple Majority

**Officer Recommendation:**

**That the Committee accepts the Project Manager’s report.**

Moved: \_\_\_\_\_

Seconded: \_\_\_\_\_

Carried

For / Against: L Muller, B Whitely, Cr S Little, Cr M Watts, Cr G Hansen, D Ebsary

**5. Closure of Meeting**



R J 'Lou' Cowan <rjnawoc@gmail.com>

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## Demountable Ablution Building

1 message

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**R J (Lou) Cowan** <rjnawoc@gmail.com>  
To: "info@pigdonportables.com" <info@pigdonportables.com>  
Cc: Ian Fitzgerald <ian.fitzgerald@wandering.wa.gov.au>

Mon, Jul 15, 2024 at 11:46 AM

Good morning

I am Project Manager of the Shire of Wandering Community Centre building upgrade project. As part of the upgrade works the Shire wishes to provide an external ablution facility for use by the local sporting groups, to be sited adjacent to the existing Community Centre building.

Presuming that Pigdon Portables manufacture ablution buildings to a specific client layout, can you please price to manufacture and supply to Wandering one ablution building as per the attached sketch thanks? The roof is to slope to the west, and the septic drains are to terminate at a single point as indicated by the red arrow. Please provide for both hot and cold water, the hot water supply to be heated by an instantaneous electric HWS. Five windows as shown.

Thanks and cheers.

Regards - R J (Lou) Cowan AFSM

PO Box 96, Wandering WA 6308  
Mob: 0490 808 044



**Sports Amenities Ablutions.jpg**  
122K

**REPORT to UPGRADE COMMITTEE**  
**15 July 2024**

Since the last Project Manager report, the following items have taken place and are presented to the Community Centre Upgrade Committee at the next meeting on 16 July 2024:

Kitchen Upgrade Construction Quotation:

I have nothing to report, except that the closing date for the Request for Tender 03-2024 is 4pm WST, on 5 August 2024.

Roof Drainage:

The Shire work team has continued the work on the roof drainage outfall to ensure that the downpipes don't discharge over the paved area during periods of heavy rain.

Community Centre Amenities Upgrade:

Consideration needs to be given to the next stages of the project, ie: the hall amenities upgrade, and the external sports amenities upgrade.

I suggest the following:

- Kim Harris of Harris Design be engaged to provide the engineered construction drawings for the works associated with the amenities upgrade.
- The external sports amenities sketch as previously viewed be reconsidered in its layout. Brendan suggested that the sports amenities building could be located adjacent to the existing internal hall toilets, but separated by a breezeway. Great idea, but in the garden area there are drainage pipes which should not be covered. I suggest therefore that the external amenities building be separated from the sports 'lockups', and be sited approximately where the 40-foot storage container is at present. This would be convenient for the connection to water, electrical and drainage services, and the area of present garden could be brick-paved to the doors. A future consideration could be to have a local builder construct a roof over the paved area between the hall and the amenities block to provide weather cover.
- The sports lockups can make use of the existing 40-foot storage container relocated to a position adjacent to the hit-up wall at the end of the carpark by the tennis courts. It would need to encroach into the grassed area to keep the gateway to the tennis courts clear, but is worksable. The container would need to be divided into four sections, with three doors constructed through the side wall for access. The original container doors could face east, to become the access doors to the cricketers lockup.
- I have today requested Pigdon Portables from Hopeland to provide a price to manufacture and supply to Wandering an ablution building as per the attached sketch.

Solar Array:

I have no further information with regards to the solar installation. Beyond the request to Sunwise to provide a quotation for the Electrical Zone Diagram requested by Western Power before WP will assess the application.

Regards – Lou Cowan

Project Manager  
Wandering Community Centre Upgrade Project.



